



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Permit Technician

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
AMANDACON, Toronto, ON, September 19 - 22, 2017

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 19/17	Sep 20/17	Sep 21/17	Sep 22/17				
Transportation:								
Personal Auto 56.6 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$27.57	\$0.00	\$0.00	\$19.65	\$0.00	\$0.00	\$ 47.22	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$762.12	\$0.00	\$0.00	\$ 762.12	
Meals: - Breakfast	\$0.00	\$5.97	\$27.12	\$6.49	\$0.00	\$0.00	\$ 39.58	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$12.43	\$0.00	\$0.00	\$0.00	\$0.00	\$ 12.43	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 27.57	\$ 18.40	\$ 27.12	\$ 788.26	\$ 0.00	\$ 0.00	\$ 861.35	
Less Interim Claim								\$0.00
Less Purchasing Card								
BALANCE PAYABLE (to Claimant)								\$ 861.35
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: September 26/17 :

I have examined the above expense claim and th

Date: Sept 26/2017 S