



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Transit Operation Supervisor

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Pre Delivery Inspection of New Buses, Nova Bus Plant, St. Eustace, Quebec Sept 11,12 2017

Other Comments:

Attended by Transit Operation Supervisor, PW Assistant Manager Fleet Services & PW Foreman Fleet Services

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 11/17	sep12/17						
Transportation:								
Personal Auto 55.7 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$179.33	\$0.00	\$0.00	\$0.00	\$0.00	\$ 179.33	
- Parking	\$11.00	\$11.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 22.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other fuel	\$124.47	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 154.47	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$23.64	\$83.29	\$0.00	\$0.00	\$0.00	\$0.00	\$ 106.93	
- Lunch	\$23.97	\$57.76	\$0.00	\$0.00	\$0.00	\$0.00	\$ 81.73	
- Dinner	\$112.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 112.39	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 295.47	\$ 361.38	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 656.85	
Less Interim Claim								\$0.00
Less Purchasing Card								\$634.85
BALANCE PAYABLE (to Claimant)								\$ 22.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Sept 18/17

I have examined the above expense claim a

Date: SEP. 20/17.



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Peterborough

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DATES (mmm dd/yy)	Sep 11/17							
Transportation:								
Personal Auto 55.7 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$660.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 660.84	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 660.84	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 660.84	
Less Interim Claim								\$0.00
Less Purchasing Card								\$660.84
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, re

I hereby certify that all the above expenditure purposes stated above.

Date: Sept 11/17

I have examined the above expense claim

Date: Sept 11/17