



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Transportation Services Coordinator**

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Ontario Traffic Conference, Ottawa, May 7 to May 9, 2017

Other Comments:

Attendees: Transportation Services Coordinator and Traffic Engineering Technologist

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	May 07/17	May 09/17						
Transportation:								
Personal Auto 56.6 cents/km	200.00 km \$ 113.20	200.00 km \$ 113.20	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 226.40	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$30.51	\$30.51	\$0.00	\$0.00	\$0.00	\$0.00	\$ 61.02	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$602.90	\$602.90	\$0.00	\$0.00	\$0.00	\$0.00	\$1,205.80	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 746.61	\$ 746.61	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$1,493.22	
Less Interim Claim								\$0.00
Less Purchasing Card								\$1,266.82
BALANCE PAYABLE (to Claimant)								\$ 226.40

Recoverable: yes no If yes, rec:

I hereby certify that all the above expenditure purposes stated above.

Date: June 9, 2017

I have examined the above expense claim a

Date: June 9/17



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- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$1,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,150.00	
Accommodation:	\$0.00	T\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$1,150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$1,150.00	
Less Interim Claim								\$0.00
Less Purchasing Card								\$1,150.00
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recd

I hereby certify that all the above expenditure purposes stated above.

Date: May 4, 2017

I have examined the above expense claim at

Date: May 4, 2017