



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Airport Administrator

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
Greater Toronto Airport Authority - White Paper Event - held in Barrie, Ontario on May 8, 2017

**Other Comments:**  
Stayed in Barrie, Ontario on May 8, 2017 to coordinate travel arrangements for the Airport Management Council of Ontario Workshop the following day.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	May 08/17	May 09/17						
<b>Transportation:</b>								
Personal Auto	145.00 km	0.00 km	0.00 km	0.00 km	km			
56.6 cents/km	\$ 82.07	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 82.07	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other train	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$147.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 147.77	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$32.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 32.45	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 262.29	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 262.29	
Less Interim Claim								\$0.00
Less Purchasing Card								\$180.22
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 82.07</b>
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditure purposes stated above.

Date: July 4/17

I have examined the above expense claim a  
Date: July 4/17