



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Aquatic Coordinator

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Certified Pool Operator Course, Ajax Community Centre, Ajax ON February 11-12, 2017

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jan 10/17	Jan 11/17	Jan 12/17					
Transportation:								
Personal Auto 56.0 cents/km	102.00 km \$ 57.12	21.00 km \$ 11.76	90.00 km \$ 50.40	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 119.28	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$446.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 446.35	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 503.47	\$ 11.76	\$ 50.40	\$ 0.00	\$ 0.00	\$ 0.00	\$ 565.63	
Less Interim Claim								\$0.00
Less Purchasing Card								\$446.35
BALANCE PAYABLE (to Claimant)								\$ 119.28

Recoverable: yes no If yes, re

I hereby certify that all the above expenditures were for the purposes stated above.

Date: March 16, 2017

I have examined the above expense claim

Date: March 17 2017