



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Health and Safety Coordinator

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Firefighter Health and Safety Seminar February 6-9, Chelsea Hotel, Toronto, Ontario

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Feb 06/17	Feb 06/17						
Transportation:								
Personal Auto 56.0 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Registration Cheque Request	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$565.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 565.00	
Accommodation:	\$0.00	\$538.73	\$0.00	\$0.00	\$0.00	\$0.00	\$ 538.73	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 565.00	\$ 538.73	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$1,103.73	
Less Interim Claim								\$565.00
Less Purchasing Card								\$538.73
BALANCE PAYABLE (to Claimant)								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Feb 2/17

I have examined the above expense claim

Date: Feb 3/17



City of Peterborough

AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Health and Safety Coordinator

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Firefighter Health and Safety Seminar February 6-9, Chelsea Hotel, Toronto, Ontario

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Feb 06/17	Feb 06/17	Feb 05/17	Feb 07/17	Feb 08/17			
Transportation:								
Personal Auto 56.0 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	141.00 km \$ 78.96	0.00 km \$ 0.00	146.00 km \$ 81.76		\$ 160.72	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$96.00	\$0.00	\$ 96.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Registration Cheque Request	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$565.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 565.00	
Accommodation:	\$0.00	\$538.73	\$0.00	\$0.00	\$0.00	\$0.00	\$ 538.73	
Meals: - Breakfast	\$0.00	\$3.21	\$0.00	\$0.00	\$0.00	\$0.00	\$ 3.21	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$22.32	\$13.09	\$23.18	\$0.00	\$0.00	\$ 58.59	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 565.00	\$ 564.26	\$ 92.05	\$ 23.18	\$ 177.76	\$ 0.00	\$1,422.25	
Less Interim Claim								\$1,103.73
Less Purchasing Card								\$61.80
BALANCE PAYABLE (to Claimant)								\$ 256.72
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Mar 2/17

I have examined the above expense claim

Date: March 3/17