



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Curator, Art Gallery of Peterborough

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Art, Law & Collections Management course for Canadian Museums, Libraries & Archives

Other Comments:

Dec 7-9, 2016

| EXPENSES | | | | | | Foreign Exchange \$ | CDN TOTALS | |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------|----------------|
| DATES (mmm dd/yy) | Dec 06/16 | Dec 07/16 | Dec 08/16 | Dec 09/16 | | | | |
| Transportation: | | | | | | | | |
| Personal Auto 53.9 cents/km | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | | \$ 0.00 | |
| Rental Vehicle | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Parking | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Bus | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Air | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Other | \$131.08 | \$0.00 | \$0.00 | \$32.51 | \$0.00 | \$0.00 | \$ 163.59 | |
| Registration: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| Accommodation: | \$401.12 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 401.12 | |
| Meals: - Breakfast | \$0.00 | \$9.20 | \$0.00 | \$10.51 | \$0.00 | \$0.00 | \$ 19.71 | |
| - Lunch | \$0.00 | \$0.00 | \$0.00 | \$10.75 | \$0.00 | \$0.00 | \$ 10.75 | |
| - Dinner | \$0.00 | \$12.70 | \$13.55 | \$0.00 | \$0.00 | \$0.00 | \$ 26.25 | |
| Other - Specify: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| TOTALS | \$ 532.20 | \$ 21.90 | \$ 13.55 | \$ 53.77 | \$ 0.00 | \$ 0.00 | \$ 621.42 | |
| Less Interim Claim | | | | | | | | \$0.00 |
| Less Purchasing Card | | | | | | | | \$621.42 |
| BALANCE PAYABLE (to Claimant) | | | | | | | | \$ 0.00 |

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: Jan 25 2017

I have examined the above expense claim a

Date: Jan 24/17



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Curator, Art Gallery of Peterborough

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Art, Law and Collections Mgmt course in Ottawa, for F Leitch

Other Comments:

Dec 7-9, 2016

| EXPENSES | | | | | | Foreign Exchange \$ | CDN TOTALS | |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|------------|--|
| DATES (mmm dd/yy) | Nov 21/16 | | | | | | | |
| Transportation: | | | | | | | | |
| Personal Auto 53.9 cents/km | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | 0.00 km \$ 0.00 | | \$ 0.00 | |
| Rental Vehicle | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Parking | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Bus | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Air | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| Registration: | \$1,356.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,356.00 | |
| Accommodation: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| Meals: - Breakfast | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Lunch | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| - Dinner | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| Other - Specify: | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$ 0.00 | |
| TOTALS | \$1,356.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$1,356.00 | |
| Less Interim Claim | | | | | | | \$0.00 | |
| Less Purchasing Card | | | | | | | \$1,356.00 | |
| BALANCE PAYABLE (to Claimant) | | | | | | | \$ 0.00 | |

Recoverable: yes no If yes, recc

I hereby certify that all the above expenditure purposes stated above.

Date: Dec 20/16

I have examined the above expense claim ar

Date: Dec 20/16