



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Return to Work Wellness Coordinator

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Mental Health Commission of Canada's ~ The Working Mind Train-the-Trainer Certification Training Course held December 12th to December 16th, 2016.

Other Comments:

The Gary Morden Centre, 7535 Ninth Line, Mississauga, ON

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Dec 12/16	Dec 13/16	Dec 14/16	Dec 15/16	Dec 16/16			
Transportation:								
Personal Auto 53.9 cents/km	200.00 km \$ 107.80	200.00 km \$ 107.80	200.00 km \$ 107.80	200.00 km \$ 107.80	200.00 km \$ 107.80		\$ 539.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other 407 Charges	\$54.44	\$57.84	\$54.44	\$50.80	\$44.76	\$0.00	\$ 262.28	
Registration:	\$2,231.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,231.75	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$2,393.99	\$ 165.64	\$ 162.24	\$ 158.60	\$ 152.56	\$ 0.00	\$3,033.03	
Less Interim Claim								\$2,231.75
Less Purchasing Card								
BALANCE PAYABLE (to Claimant)								\$ 801.28
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Feb 3/17

I have examined the above expense claim and

Date: Feb 3/17