



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Real Estate and Development Manager

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Annual Fall Seminar for the Ontario Expropriation Association, Toronto, Ontario held on October 20 and 21, 2016

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Oct 20/16	Oct 21/16					
Transportation:							
Personal Auto 53.9 cents/km	139.00 km \$ 74.92	139.00 km \$ 74.92	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 149.84
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$45.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 45.20
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$226.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 226.38
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 346.50	\$ 74.92	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 421.42
Less Interim Claim							\$0.00
Less Purchasing Card							\$271.58
BALANCE PAYABLE (to Claimant)							\$ 149.84

Recoverable: yes no If yes, recd

I hereby certify that all the above expenditure purposes stated above.

Date: Nov 14 2016

I have examined the above expense claim at

Date: NOV 14 16