



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager, Engineering & Construction**

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
 COST (COunty Single Teir) Group - meeting - October 20, 2016 - Pembroke Ontario

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 19/16	Oct 20/16						
Transportation:								
Personal Auto 53.9 cents/km	200.00 km \$ 107.80	200.00 km \$ 107.80	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 215.60	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$153.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 153.13	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$10.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 10.15	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 271.08	\$ 107.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 378.88	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$153.13	
BALANCE PAYABLE (to Claimant)							\$ 225.75	
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were for the purposes stated above.

Date: 4-Nov-2016

I have examined the above expense claim and it is correct.

Date: November 7, 2016