



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Manager, Emergency and Risk Mngt.

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Regions and Single Tier Emergency Management Committee Meeting, Hamilton, Ontario, September 30, 2016

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 29/16	Sep 30/16						
Transportation:								
Personal Auto 54.3 cents/km	210.00 km \$ 114.03	213.00 km \$ 115.66	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 229.69	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$148.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 148.87	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 262.90	\$ 115.66	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 378.56	
Less Interim Claim								\$0.00
Less Purchasing Card								\$148.87
BALANCE PAYABLE (to Claimant)								\$ 229.69

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: NOV 8, 2016

I have examined the above expense claim a

Date: NOV 8, 2016