



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Speak at AIC/CAC Conference in Montreal, Quebec, May 16 & 17 2016

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	May 16/16	May 17/16						
Transportation:								
Personal Auto 51.9 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.0	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.0	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.0	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.0	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.0	
- Other Train	\$305.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 305.1	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.0	
Accommodation:	\$196.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 196.3	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.0	
- Lunch	\$0.00	\$4.88	\$0.00	\$0.00	\$0.00	\$0.00	\$ 4.8	
- Dinner	\$9.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 9.0	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.0	
TOTALS	\$ 510.48	\$ 4.88	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 515.3	
Less Interim Claim								\$0.0
Less Purchasing Card								\$515.3
BALANCE PAYABLE (to Claimant)								\$ 0.0
Recoverable: yes <input checked="" type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from Cheque from CAC - attached								\$400.0

I hereby certify that all the above expenditures were for the purposes stated above.

Date: June 7/16

I have examined the above expense claim and

Date: June 8/16



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Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$392.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 392.34	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 392.34	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 392.34	
Less Interim Claim							\$0.00	
Less Purchasing Card							392.34	
BALANCE PAYABLE (to Claimant)							\$ 0.00	

Recoverable: yes no If yes, recover:

I hereby certify that all the above expenditures were for the purposes stated above.

Date: April 27/16

I have examined the above expense claim and find it valid.
Date: April 27/16