



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Engineering Design & Construction
Technologist/Inspector

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Epic training course - Design Safer Roads for Pedestrians & Cyclists

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jan 28/16	02-26-16						
Transportation:								
Personal Auto 52.9 cents/km	0.00 km \$ 0.00	200.00 km \$ 105.80	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 105.80	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$446.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 446.35	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 446.35	\$ 105.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 552.15	
Less Interim Claim								\$105.80
Less Purchasing Card								\$446.35
BALANCE PAYABLE (to Claimant)								(\$ 0.00)

Recoverable: yes no If yes, recoverable

I hereby certify that all the above expenditures
purposes stated above.

Date: March 4 2016

I have examined the above expense claim and

Date: 2016/03/04