



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Supervisor - Parks & Forestry

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

2016 Weed Inspector Conference - Guelph, ON - April 13 to 14, 2016

Other Comments:

Supervisor - Road Operations, PW Inspector

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Apr 13/16	Apr 14/16						
Transportation:								
Personal Auto	0.00 km	0.00 km	0.00 km	0.00 km	0.00 km			
51.9 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 225.00	
Accommodation:	\$0.00	\$311.85	\$0.00	\$0.00	\$0.00	\$0.00	\$ 311.85	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$61.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 61.30	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 286.30	\$ 311.85	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 598.15	
Less Interim Claim								\$0.00
Less Purchasing Card								\$598.15
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, recover

I hereby certify that all the above expenditures were for the purposes stated above.

Date: APR 27, 2016

I have examined the above expense claim and find it valid.

Date: MAY 2/16