



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Associate City Solicitor

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
MLDAO - Professionalism Issues for Municipal Lawyers, Toronto, ON, December 3-5, 2015

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Dec 03/15	Dec 04/15	Dec 05/15					
Transportation:								
Personal Auto 53.3 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$121.17	\$0.00	\$0.00	\$0.00	\$ 121.17	
- Parking	\$27.00	\$27.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 54.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Gas	\$0.00	\$0.00	\$21.50	\$0.00	\$0.00	\$0.00	\$ 21.50	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$72.30	\$72.30	\$72.32	\$0.00	\$0.00	\$0.00	\$ 216.92	
Meals: - Breakfast	\$17.86	\$8.81	\$0.00	\$0.00	\$0.00	\$0.00	\$ 26.67	
- Lunch	\$19.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 19.49	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other – Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 136.65	\$ 108.11	\$ 214.99	\$ 0.00	\$ 0.00	\$ 0.00	\$ 459.75	
Less Interim Claim								\$0.00
Less Purchasing Card								\$459.75
BALANCE PAYABLE (to Claimant)								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditure purposes stated above.

Date: Jan 5/16

I have examined the above expense claim

Date: Jan 5/16.