



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Co-ordinator, Waste Operations

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
SWANA - Fall Training - MOLO training, Barrie, ON., Oct. 19-22

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 18/15	Oct 19/15	Oct 20/15	Oct 21/15				
Transportation:								
Personal Auto 53.3 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$129.94	\$129.94	\$129.94	\$129.94	\$0.00	\$0.00	\$ 519.76	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$27.61	\$27.11	\$16.95	\$0.00	\$0.00	\$ 71.67	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 129.94	\$ 157.55	\$ 157.05	\$ 146.89	\$ 0.00	\$ 0.00	\$ 591.43	
Less Interim Claim								\$0.00
Less Purchasing Card								\$591.43
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, r

I hereby certify that all the above expendi purposes stated above.
Date: Nov 5/15

I have examined the above expense claim
Date: November 6, 201