



City of  
Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Chief Building Official

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

59th Annual Meeting and Training Sessions Toronto (AMTS) October 4-8, 2015 Sheraton Centre Toronto Hotel

**Other Comments:**

accommodations: expenses for 2 Building inspectors.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 03/15	Oct 04/15	Oct 05/15	Oct 06/15	Oct 07/15			
<b>Transportation:</b>								
Personal Auto 53.3 cents/km	198.00 km \$ 105.53	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 105.53	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$50.00	\$17.20	\$17.20	\$17.20	\$17.20	\$0.00	\$ 118.80	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$0.00	\$678.60	\$452.40	\$452.40	\$452.40	\$0.00	\$2,035.80	
<b>Meals:</b> - Breakfast	\$0.00	\$41.55	\$0.00	\$0.00	\$21.71	\$0.00	\$ 63.26	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other – Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 155.53	\$ 737.35	\$ 469.60	\$ 469.60	\$ 491.31	\$ 0.00	\$2,323.39	
Less Interim Claim								\$0.00
Less Purchasing Card								\$2,217.86
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 105.53</b>
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditure purposes stated above.

Date: Nov 25/15

I have examined the above expense claim

Date: November 25, 2015