



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: MANAGER, EMERGENCY + RISK MNGT.

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Toronto - Labour Contingency Planning Workshop Oct 6

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Oct 05/15	Oct 06/15						
Transportation:								
Personal Auto 53.3 cents/km	133.00 km \$ 70.89	133.00 km \$ 70.89	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 141.78	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$39.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 39.55	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$310.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 310.75	
Accommodation:	\$179.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 179.80	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 600.99	\$ 70.89	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 671.88	
Less Interim Claim								\$452.53
Less Purchasing Card								\$219.35
BALANCE PAYABLE (to Claimant)								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditure purposes stated above.

Date: Nov 24/15

I have examined the above expense claim and

Date: Nov 24/15



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MANAGER -
JOB TITLE: EMERGENCY + RISK MNGT

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Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$310.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 310.75	
Accommodation:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 0.00	\$ 70.89	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 452.53	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$310.75	
BALANCE PAYABLE (to Claimant)							\$ 141.78	
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were incurred on behalf of the Corporation of the City of Peterborough for the purposes stated above.

Date: Oct 7 15

I have examined the above expense claim and find it correct.

Date: Oct 7 15