



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager, Housing Division**

This is an interim claim: first: ^{Third}second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
CHRA National Congress, Winnipeg, April 28-May 1, 2015

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Apr 26/15	Apr 27/15	Apr 28/15	Apr 30/15	May 01/15			
Transportation:								
Personal Auto 51.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$27.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 27.12	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Taxi x2	\$0.00	\$98.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 98.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$3.93	\$0.00	\$14.69	\$0.00	\$ 18.62	
- Lunch	\$0.00	\$15.82	\$0.00	\$16.95	\$0.00	\$0.00	\$ 32.77	
- Dinner	\$0.00	\$0.00	\$15.82	\$16.95	\$0.00	\$0.00	\$ 32.77	
Other - Specify: Baggage charge	\$28.25	\$0.00	\$0.00	\$0.00	\$28.25	\$0.00	\$ 56.50	
TOTALS	\$ 55.37	\$ 113.82	\$ 19.75	\$ 33.90	\$ 42.94	\$ 0.00	\$ 265.78	
Less Interim Claim								\$0.00
Less Purchasing Card								\$154.50
BALANCE PAYABLE (to Claimant)								\$ 111.28

Recoverable: yes no If yes, recc

I hereby certify that all the above expenditure purposes stated above.

Date: June 10, 2015

I have examined the above expense claim and

Date: June 11, 2015



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

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PURPOSE, LOCATION, AND DATE(S):
CHRA National Congress, Winnipeg, April 28-May 1, 2015

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Apr 27/15						
Transportation:							
Personal Auto 51.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$1,065.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,065.75
Accommodation:	\$719.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 719.42
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$1,785.17	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$1,785.17
Less Interim Claim							\$0.00
Less Purchasing Card							\$1,785.17
BALANCE PAYABLE (to Claimant)							\$ 0.00

Recoverable: yes no If yes, rec

I hereby certify that all the above expenditures were for the purposes stated above.

Date: March 9/15

I have examined the above expense claim and it is correct.

Date: March 9, 2015



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager, Housing Division**

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PURPOSE, LOCATION, AND DATE(S):
CHRA National Congress, Winnipeg, April 28-May 1, 2015

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Apr 27/15							
Transportation:								
Personal Auto 51.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$593.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 593.79	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 593.79	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 593.79	
Less Interim Claim								\$0.00
Less Purchasing Card								\$593.79
BALANCE PAYABLE (to Claimant)								\$ 0.00

Recoverable: yes no If yes, re:

I hereby certify that all the above expenditure purposes stated above.

Date: April 13/15

I have examined the above expense claim

Date: _____