



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Property & Energy Manager

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

LAS Municipal Energy Finance Workshop (Best Western Plus Brant Park Inn - Brantford)

Other Comments:

## EXPENSES

Foreign Exchange \$

CDN TOTALS

DATES (mmm dd/yy)

Apr 27/15

**Transportation:**

Personal Auto  
53.4 cents/km

0 km    0.00 km    0.00 km    0.00 km    0.00 km  
\$ 0.00    \$ 0.00    \$ 0.00    \$ 0.00    \$ 0.00

\$ 0.00

Rental Vehicle

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

- Parking

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

- Bus

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

- Air

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

- Other

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

**Registration:**

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

**Accommodation:**

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

Meals: - Breakfast

\$8.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 8.00

- Lunch

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

- Dinner

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

Other - Specify:

\$0.00    \$0.00    \$0.00    \$0.00    \$0.00

\$0.00

\$ 0.00

**TOTALS**

\$ 8.00    \$ 0.00    \$ 0.00    \$ 0.00    \$ 0.00

\$ 0.00

\$ 8.00

Less Interim Claim

\$0.00

Less Purchasing Card

8.00

BALANCE PAYABLE (to Claimant)

\$ 0.00

Recoverable: yes  no  If yes, rec

I hereby certify that all the above expenditure purposes stated above.

Date: June 3/15

I have examined the above expense claim.

Date: June 4/15



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: PROPERTY & ENERGY MANAGER

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
 LAS Municipal Energy Finance Workshop (Best Western Plus Brant Park Inn - Brantford)

**Other Comments:**  
 Total Distance 478 km

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Apr 26/15							
<b>Transportation:</b>								
Personal Auto 53.4 cents/km	200.00 km \$ 106.80	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 106.80	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$452.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 452.00	
<b>Accommodation:</b>	\$126.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 126.19	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 684.99	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 684.99	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$578.19	
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 106.80</b>	

Recoverable: yes  no  If yes, re

I hereby certify that all the above expenditu purposes stated above.

Date: May 1/15

I have examined the above expense claim

Date: May 5/15