



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Prosecution Assistant/Legal Researcher

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Prosecutor's Annual Spring Convention, Nottawasage Inn, Alliston, ON - April 14-17, 2015

**Other Comments:**

Registration paid by cheque prior to date of travel

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Apr 14/15	Apr 17/15					
<b>Transportation:</b>							
Personal Auto 53.4 cents/km	164.00 km \$ 87.58	164.00 km \$ 87.58	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 175.16
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Registration:</b>	\$823.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 823.77
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>TOTALS</b>	\$ 911.35	\$ 87.58	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 998.93
Less Interim Claim							\$823.77
Less Purchasing Card							\$0.00
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 175.16</b>
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from							
I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.							
Date: <u>April 23/15</u>							
I have examined the above expense claim							
Date: <u>April 23/15</u>							