



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Associate City Solicitor

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Travel to Oakville for March 6, 2015 Municipal Law Departments Association of Ontario meeting

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Mar 05/15	Mar 06/15						
<b>Transportation:</b>								
Personal Auto 51.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$40.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 40.52	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Gas	\$0.00	\$35.45	\$0.00	\$0.00	\$0.00	\$0.00	\$ 35.45	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$132.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 132.20	
<b>Meals:</b> - Breakfast	\$0.00	\$8.46	\$0.00	\$0.00	\$0.00	\$0.00	\$ 8.46	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$12.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 12.76	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 185.48	\$ 43.91	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 229.39	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$229.39	
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 0.00</b>	

Recoverable: yes  no  If yes, re

I hereby certify that all the above expendit purposes stated above.

Date: 7 April 2015

I have examined the above expense claim

Date: April 8, 2015