



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Homelessness Addictions Program Manager

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Homeless Individuals & Families Information System - 2 day workshop - Ottawa, ON Jan 20-21, 2015

Other Comments:

EXPENSES

Foreign Exchange \$

CDN TOTALS

DATES (mmm dd/yy)	Jan 19/15	Jan 20/15	Jan 21/15				
Transportation:							
Personal Auto 51.4 cents/km	58.00 km \$ 29.81	0.00 km \$ 0.00	58.00 km \$ 29.81	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 59.62
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other taxi - train station to hotel & hotel to train station	\$15.19	\$0.00	\$13.43	\$0.00	\$0.00	\$0.00	\$ 28.62
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$182.73	\$182.73	\$0.00	\$0.00	\$0.00	\$0.00	\$ 365.46
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 227.73	\$ 182.73	\$ 43.24	\$ 0.00	\$ 0.00	\$ 0.00	\$ 453.70
Less Interim Claim							\$0.00
Less Purchasing Card							\$394.08
BALANCE PAYABLE (to Claimant)							\$ 59.62

Recoverable: yes no If yes, re

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for the purposes stated above.

Date: Jan 28/15

I have examined the above expense claim

Date: Jan 30/15



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Program Manager

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
2015 HIFIS Community Coordinator National Training Workshop, January 20th and 21st, 2015, Ottawa ON

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Dec 16/14						
Transportation:							
Personal Auto 61 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other Via Rail	\$108.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 108.48
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 108.48	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 108.48
Less Interim Claim							\$0.00
Less Purchasing Card							\$108.48
BALANCE PAYABLE (to Claimant)							\$ 0.00

Recoverable: yes no If yes, re

I hereby certify that all the above expendit
purposes stated above.

Date: Dec 16/14

I have examined the above expense claim

Date: Dec 17/14