



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Chief Environmental Officer

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Site visit of three Lystek facilities as part of the evaluation of biosolids processing technology as per P-28-14, Guelph, Elora and Dundalk Ontario, January 8-9, 2015

Other Comments:

Hotel Accomodations travel for Chief Environmental Officer & Manager of Environmental Protection

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jan 08/15	Jan 09/15						
Transportation:								
Personal Auto	0.00 km	0.00 km	0.00 km	0.00 km	0.00 km			
51.4 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$212.32	\$0.00	\$0.00	\$0.00	\$0.00	\$ 212.32	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Fuel	\$0.00	\$36.60	\$0.00	\$0.00	\$0.00	\$0.00	\$ 36.60	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$136.73	\$0.00	\$0.00	\$0.00	\$0.00	\$ 136.73	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 0.00	\$ 385.65	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 385.65	
Less Interim Claim								\$0.00
Less Purchasing Card								\$385.65
BALANCE PAYABLE (to Claimant)								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were for the purposes stated above.

Date: JAN 28 / 2015

I have examined the above expense claim and it is correct.

Date: January 30, 2015



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Director of Utility Services, Deputy CAO

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Biosolids meeting in Guelph, January 8 and Dundalk, January 9, 2015
 Biosolids meeting in Washington DC - January 19-21, 2015

Other Comments:

Manager of Environmental Protection and Chief Environmental Officer also attended

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Dec 17/14	Jan 08/15	Jan 09/15	Jan 19/15	Jan 20/15			
Transportation:								
Personal Auto 51.4 cents/km	0.00 km \$ 0.00	200.00 km \$ 102.80	200.00 km \$ 102.80	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 205.60	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$370.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 370.34	
- Other 407 ETR	\$0.00	\$30.75	\$22.76	\$0.00	\$0.00	\$0.00	\$ 53.51	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$178.08	\$178.08	\$0.00	\$ 356.16	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify: Breakfast - 3 CoP staff - 4 consultants	\$0.00	\$0.00	\$0.00	\$0.00	\$132.66	\$0.00	\$ 132.66	
TOTALS	\$ 370.34	\$ 133.55	\$ 125.56	\$ 178.08	\$ 310.74	\$ 0.00	\$1,118.27	
Less Interim Claim								\$370.34
Less Purchasing Card								\$488.82
BALANCE PAYABLE (to Claimant)								\$ 259.11

Recoverable: yes no If yes,

I hereby certify that all the above expenses are for purposes stated above.

Date: Feb 2, 2015

I have examined the above expense claim

Date: