



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Sr Program Analyst

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
AMO conference - London Ontario August 18th to 19th 2014

Other Comments:
Speaker (not a delegate)

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Aug 18/14	Aug 19/14						
Transportation:								
Personal Auto 64.5 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$149.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 149.89	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other taxi	\$0.00	\$21.75	\$0.00	\$0.00	\$0.00	\$0.00	\$ 21.75	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$168.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 168.37	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$5.65	\$0.00	\$0.00	\$0.00	\$0.00	\$ 5.65	
- Dinner	\$18.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 18.07	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 336.33	\$ 27.40	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 363.73	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$358.08	
BALANCE PAYABLE (to Claimant)							\$5.65	

Recoverable: yes no If yes, re

I hereby certify that all the above expenditure purposes stated above.

Date: Aug 20/14

I have examined the above expense claim:

Date: Aug 25/14