



City of  
Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Museum Director

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Site Visits: AMJ Campbell Storage (inspect PMA collections), Markham, ON July 23, 2014; and Aga Khan Museum (review proposed collection storage systems), Toronto, ON, July 24, 2014

**Other Comments:**

Coordinator of Cultural Heritage Conservation and Management & Museum Management and Curatorship Programs, Fleming College

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jul 23/14	07/24/14					
<b>Transportation:</b>							
Personal Auto 64.5 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$135.48	\$0.00	\$0.00	\$0.00	\$0.00	\$ 135.48
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Accommodation:</b>	\$0.00	\$246.34	\$0.00	\$0.00	\$0.00	\$0.00	\$ 246.34
<b>Meals:</b> - Breakfast	\$0.00	\$37.79	\$0.00	\$0.00	\$0.00	\$0.00	\$ 37.79
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>TOTALS</b>	\$ 0.00	\$ 419.61	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 419.61
Less Interim Claim							\$0.00
Less Purchasing Card							\$419.61
<b>BALANCE PAYABLE (to Claimant)</b>							\$
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expend purposes stated above.

Date: July 29/14

I have examined the above expense claim

Date: July 31, 2014