



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Transit Operator

This is an interim claim:  first:  second:  This is a final claim:

PURPOSE, LOCATION, AND DATE(S):  
Ontario Truck Training Academy Oshawa On, June 7-8 2014 Air brake endorsement course

Other Comments:

| EXPENSES  |                        |                        |                    |                    |                    | Foreign Exchange \$ | CDN TOTALS       |  |
|---|------------------------|------------------------|--------------------|--------------------|--------------------|---------------------|------------------|--|
| DATES (mmm dd/yy)   | Jun 07/14              | Jun 08/14              |                    |                    |                    |                     |                  |  |
| <b>Transportation:</b>  |                        |                        |                    |                    |                    |                     |                  |  |
| Personal Auto<br>61.4 cents/km  | 216.00 km<br>\$ 132.62 | 216.00 km<br>\$ 132.62 | 0.00 km<br>\$ 0.00 | 0.00 km<br>\$ 0.00 | 0.00 km<br>\$ 0.00 |                     | \$ 265.24        |  |
| Rental Vehicle  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Parking   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Bus   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Air   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Other   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>Registration:</b>  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>Accommodation:</b>   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>Meals:</b> - Breakfast   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Lunch   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| - Dinner  | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>Other - Specify:</b>   | \$0.00                 | \$0.00                 | \$0.00             | \$0.00             | \$0.00             | \$0.00              | \$ 0.00          |  |
| <b>TOTALS</b>   | \$ 132.62              | \$ 132.62              | \$ 0.00            | \$ 0.00            | \$ 0.00            | \$ 0.00             | \$ 265.24        |  |
| Less Interim Claim  |                        |                        |                    |                    |                    |                     | \$0.00           |  |
| Less Purchasing Card  |                        |                        |                    |                    |                    |                     | \$0.00           |  |
| <b>BALANCE PAYABLE (to Claimant)</b>  |                        |                        |                    |                    |                    |                     | <b>\$ 265.24</b> |  |
| Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from  |                        |                        |                    |                    |                    |                     |                  |  |
| I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above. |                        |                        |                    |                    |                    |                     |                  |  |
| Date: <u>June 9, 2014</u>   |                        |                        |                    |                    |                    |                     |                  |  |
| I have examined the above expense c   |                        |                        |                    |                    |                    |                     |                  |  |
| Date: <u>06/10/14</u>   |                        |                        |                    |                    |                    |                     |                  |  |