



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Transit Operation Supervisor

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Commercial Motor Vehicle Collision Investigation Course, May 14-15th 2014, Mississauga ON

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	May 13/14	May 14/14	May 15/14				
Transportation:							
Personal Auto 61.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$209.19	\$0.00	\$0.00	\$0.00	\$ 209.19
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other Gas	\$50.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$ 60.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$258.84	\$0.00	\$0.00	\$0.00	\$ 258.84
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$6.95	\$8.88	\$0.00	\$0.00	\$0.00	\$ 15.83
- Dinner	\$0.00	\$16.39	\$0.00	\$0.00	\$0.00	\$0.00	\$ 16.39
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 50.00	\$ 23.34	\$ 486.91	\$ 0.00	\$ 0.00	\$ 0.00	\$ 560.25
Less Interim Claim							\$0.00
Less Purchasing Card							\$544.42
BALANCE PAYABLE (to Claimant)							\$ 15.83
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expend purposes stated above.

Date: May 20/14

I have examined the above expense claim

Date: 05/20/14

F-83-20 - WP July 13, 2010

DATE - June 4/14



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Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$361.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 361.60
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 361.60	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 361.60
Less Interim Claim							\$0.00
Less Purchasing Card							\$361.60
BALANCE PAYABLE (to Claimant)							\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from							
I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.							
Date: 07/28/14		Signature:					
I have examined the above expense claim and the attached receipts and hereby approve the claim for payment.							
Date: 05/08/14		Signature:					