



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Director, Planning & Development Services
Department

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Ontario Non-Profit Housing Association Large Provider Forum, held in Seattle, Washington, from May 12 to May 13, 2014; then to Portland, Oregon from May 14 to May 15, 2014; and then back to Seattle, Washington on May 16, 2014.

Other Comments:

THIS IS PAGE 1 OF 2 PAGES. Each page is summed separately. Travelled to destination on a Saturday for best fare rates. Recoverable from M. Hunt - \$308.59.

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	May 10/14	May 11/14	May 12/14	May 13/14	May 14/14			
Transportation:								
Personal Auto 61.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$812.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 812.09	
- Other airport shuttle/ taxi/ train	\$435.00	\$0.00	\$0.00	\$0.00	\$38.05	\$0.00	\$ 473.05	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$308.60	\$308.60	\$308.60	\$308.59	\$486.26	\$0.00	\$1,720.65	
Meals: - Breakfast	\$0.00	\$20.92	\$0.00	\$21.47	\$21.81	\$0.00	\$ 64.20	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$38.05	\$32.70	\$27.26	\$20.28	\$39.90	\$0.00	\$ 158.19	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$1,593.74	\$ 362.22	\$ 335.86	\$ 350.34	\$ 586.02	\$ 0.00	\$3,228.18	
Less Interim Claim								\$0.00
Less Purchasing Card								\$1,672.50
BALANCE PAYABLE (to Claimant)								\$1,555.68
Recoverable: yes <input checked="" type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from M. Hunt								\$308.59

I hereby certify that all the above expenditures were for the purposes stated above.

Date: June 17, 2014

I have examined the above expense claim and

Date: June 23, 2014



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Director, Planning & Development Services Department

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PURPOSE, LOCATION, AND DATE(S):

Ontario Non-Profit Housing Association Large Provider Forum held in Seattle, Washington, from May 12 to May 13, 2014; then to Portland, Oregon from May 14 to May 15, 2014; and then back to Seattle, Washington on May 16, 2014.

Other Comments:

THIS IS PAGE 2 OF 2 PAGES. Each page is summed separately.

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	May 15/14	May 16/14					
Transportation:							
Personal Auto 61.4 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other - May 15 - taxi service; May 16 - airport shuttle	\$15.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 65.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$308.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 308.59
Meals: - Breakfast	\$15.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 15.86
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$22.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 22.32
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 361.77	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 411.77
Less Interim Claim							\$0.00
Less Purchasing Card							\$346.77
BALANCE PAYABLE (to Claimant)							\$ 65.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditure purposes stated above.

Date: June 17, 2014

I have examined the above expense claim a

Date: June 24, 2014