



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Building Inspector

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
HRAI Training in Toronto - March 31 - April 3, 2014

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Mar 31/14						
Transportation:							
Personal Auto 60.8 cents/km	207.00 km \$ 125.86	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 125.86
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$103.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 103.25
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 229.11	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 229.11
Less Interim Claim							\$0.00
Less Purchasing Card							\$0.00
BALANCE PAYABLE (to Claimant)							\$ 229.11
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from							

I hereby certify that all the above expenditure purposes stated above.

Date: Mar 23/14

I have examined the above expense claim at

Date: Mar 23/14



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Building Inspector

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
HRAI Course - March 31 - April 3, 2014

Other Comments:

EXPENSES

Foreign Exchange \$

CDN TOTALS

DATES (mmm dd/yy)	Apr 01/14	Apr 02/14	Apr 03/14				
Transportation:							
Personal Auto 61.4 cents/km	15.00 km \$ 9.21	11.00 km \$ 6.75	212.00 km \$ 130.17	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 146.13
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$103.25	\$103.25	\$0.00	\$0.00	\$0.00	\$0.00	\$ 206.50
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$9.85	\$12.47	\$0.00	\$0.00	\$0.00	\$0.00	\$ 22.32
- Dinner	\$24.77	\$45.70	\$0.00	\$0.00	\$0.00	\$0.00	\$ 70.47
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 147.08	\$ 168.17	\$ 130.17	\$ 0.00	\$ 0.00	\$ 0.00	\$ 445.42

Less Interim Claim \$0.00

Less Purchasing Card \$0.00

BALANCE PAYABLE (to Claimant) \$ 445.42

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Dec 23/14

I have examined the above expense claim and

Date: Dec 23/14