



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Engineering Design and Construction Technologist/Inspector

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

A Sewert Grouting Course, Mississauga, ON, March 25 & 26, 2014.

Other Comments:

EXPENSES

Foreign Exchange \$

CDN TOTALS

DATES (mmm dd/yy)

Feb 27/14

Mar 24/14

Mar 25/14

Mar 26/14

Transportation:

Personal Auto
60.8 cents/km

0.00 km \$ 0.00 154.00 km \$ 93.63 21.00 km \$ 12.77 162.00 km \$ 98.50 0.00 km \$ 0.00

Rental Vehicle

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$204.90

- Parking

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 0.00

- Bus

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 0.00

- Air

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 0.00

- Other

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 0.00

Registration:

\$435.05 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 435.05

Accommodation:

\$0.00 \$107.35 \$107.35 \$0.00 \$0.00 \$0.00 \$0.00 \$ 214.70

Meals: - Breakfast

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 0.00

- Lunch

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 0.00

- Dinner

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 0.00

Other - Specify:

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 0.00

TOTALS

\$ 435.05 \$ 200.98 \$ 120.12 \$ 98.50 \$ 0.00 \$ 0.00 \$ 854.65

Less Interim Claim

\$0.00

Less Purchasing Card

\$435.05

BALANCE PAYABLE (to Claimant)

\$ 419.60

Recoverable: yes: no X If yes,

hereby certify that all the above expend purposes stated above.

Date: March 27th, 2014

I have examined the above expense claim

Date: MARCH 27/14