



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Engineering Design & Construction Technologist/Inspector

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

2014 Sewer & Watermain Construction Inspection Training Course, 5110 Creekbank Rd, Mississauga. (February 10 - 14)

**Other Comments:**

OGRA Course

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Feb 10/14	Feb 11/14	Feb 12/14	Feb 13/14	Feb 14/14			
<b>Transportation:</b>								
Personal Auto 60.8 cents/km	186.00 km \$ 113.09	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	186.00 km \$ 113.09		\$ 226.18	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$1,497.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,497.25	
<b>Accommodation:</b>	\$127.69	\$127.69	\$127.69	\$127.69	\$0.00	\$0.00	\$ 510.76	
<b>Meals:</b> - Breakfast	\$3.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 3.89	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$18.17	\$0.00	\$ 18.17	
- Dinner	\$0.00	\$29.37	\$8.58	\$32.74	\$14.67	\$0.00	\$ 85.36	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$1,741.92	\$ 157.06	\$ 136.27	\$ 160.43	\$ 145.93	\$ 0.00	\$2,341.61	
Less Interim Claim								\$0.00
Less Purchasing Card								\$1,497.25
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 844.36</b>

Recoverable: yes  no  If yes, recoverable from

I hereby certify that all the above expend purposes stated above.

Date: Feb 24, 2014

I have examined the above expense claim

Date: FEB 24, 2014