



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Real Estate Manager

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Registration for Economic Development Council Conference

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Nov 23/13							
Transportation:								
Personal Auto 59.1 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$676.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 676.87	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 676.87	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 676.87	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$676.87	
BALANCE PAYABLE (to Claimant)							\$ 0.00	
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditure purposes stated above.

Date: 4 Dec 2013

I have examined the above expense claim

Date: December 4, 2013



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Real Estate Manager

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Economic Developers Council of Ontario Annual Conference February 4,5,6,7, 2014

Other Comments:

EXPENSES

Foreign Exchange \$

CDN TOTALS

DATES (mmm dd/yy)

Feb 04/14

Feb 05/14

Feb 06/14

Feb 07/14

Transportation:

Personal Auto
60.8 cents/km

144.50 km

0.00 km

0.00 km

144.50 km

0.00 km

\$ 87.86

\$ 0.00

\$ 0.00

\$ 87.86

\$ 0.00

Rental Vehicle

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$ 175.72

- Parking

\$0.00

\$30.00

\$30.00

\$30.00

\$0.00

\$0.00

\$ 0.00

- Bus

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$ 90.00

- Air

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$ 0.00

- Other

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$ 0.00

Registration:

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$ 0.00

Accommodation:

\$165.00

\$165.00

\$165.00

\$0.00

\$0.00

\$0.00

\$ 495.00

Meals: - Breakfast

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$ 0.00

- Lunch

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$ 0.00

- Dinner

\$19.55

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$ 0.00

Other - Specify:

Hotel Taxes

\$26.38

\$26.38

\$26.38

\$0.00

\$0.00

\$0.00

\$ 19.55

TOTALS

\$ 298.79

\$ 221.38

\$ 221.38

\$ 117.86

\$ 0.00

\$ 0.00

\$ 859.41

Less Interim Claim

Less Purchasing Card

BALANCE PAYABLE (to Claimant)

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were for the purposes stated above.

Date: 10 Feb 2014

have examined the above expense claim

Date: February 10, 2014