



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Caseworker

This is an interim claim:  first:  second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):  
SSSMP User Acceptance Training 5700 Yonge St Toronto March 3-7

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Mar 03/14	Mar 04/14	Mar 05/14					
<b>Transportation:</b>								
Personal Auto 61.9 cents/km	200.00 km \$ 123.80	200.00 km \$ 123.80	200.00 km \$ 123.80	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 371.40	
Rental Vehicle	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$18.00	\$18.00	\$18.00	\$0.00	\$0.00	\$0.00	\$ 54.00	
- Bus		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 0.00	\$ 141.80	\$ 141.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 425.40	
Less Interim Claim								\$0.00
Less Purchasing Card								
<b>BALANCE PAYABLE (to Claimant)</b>								\$ 425.40
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: 06 03 14 Sig

I have examined the above expense claim and the

Date: Mar. 6/14 Sig