



City of
Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

Building and HVAC Inspector

This is an interim claim: first: second:

This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

HRAI Skilltech Academy. Registration for Mechanical Ventilation Installation Course: 2800 Skyway Avenue, Bdg. 1 Suite 201 Mississauga, ON L4W 5A6 February 4, 5 and 6, 2014

Other Comments:

The Final T & H went through as they didn't invoice or send receipt until after the fact (course) Doug already submitted the Final T & H

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)							
Transportation:							
Personal Auto 60.9 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Registration:	\$398.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 398.90
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 398.90	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 398.90
Less Interim Claim							\$0.00
Less Purchasing Card							\$398.90
BALANCE PAYABLE (to Claimant)							\$ 0.00

Recoverable: yes no If yes, recoverable from

I hereby certify that all the above expenditures were for the purposes stated above.

Date: 28 Feb 2014

I have examined the above expense claim a

Date: Feb 28/14



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: BUILDING INSPECTOR III

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
 HRAI Residential Mechanical Ventilation
 HRAI office Mississauga ON

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Feb 03/14	Feb 04/14	Feb 05/14	Feb 06/14				
Transportation:								
Personal Auto 60.8 cents/km	219.00 km \$ 133.15	43.00 km \$ 26.14	48.00 km \$ 29.18	218.00 km \$ 132.54	0.00 km \$ 0.00		\$ 321.01	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	10000000	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$11.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 11.25	
- Dinner	\$6.20	\$10.60	\$13.75	\$14.20	\$0.00	\$0.00	\$ 44.75	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 150.60	\$ 36.74	\$ 42.93	\$ 146.74	\$ 0.00	\$ 0.00	\$ 377.01	
Less Interim Claim								\$0.00
Less Purchasing Card								\$0.00
BALANCE PAYABLE (to Claimant)								\$ 377.01
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were for the purposes stated above.

Date: 25 February 2014

I have examined the above expense claim:

Date: 25 Feb 14