



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Manager, Planning Division

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Inter-Municipal Brownfields Meeting - January 31, 2014, at the Port Credit Arena, 40 Stavebank Road, North, Port Credit

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Jan 30/14	Jan 31/14					
<b>Transportation:</b>							
Personal Auto 60.8 cents/km	162.00 km \$ 98.50	162.00 km \$ 98.50	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 197.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$7.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 7.91
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Accommodation:</b>	\$145.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 145.77
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$23.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 23.16
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>TOTALS</b>	\$ 275.34	\$ 98.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 373.84
Less Interim Claim							\$0.00
Less Purchasing Card							\$176.84
<b>BALANCE PAYABLE (to Claimant)</b>							<b>\$ 197.00</b>

Recoverable: yes  no  If yes, recoverable from

I hereby certify that all the above expenditures purposes stated above.

Date: Feb 3/14

I have examined the above expense claim and

Date: Feb 4/14