



# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

City of  
**Peterborough**

**JOB TITLE:** Permit Technician

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
Complex/Large Building Course, OBOA, Woodbridge, ON

**Other Comments:**

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Jan 19/14	Jan 20/14	Jan 21/14	Jan 22/14	Jan 23/14			
<b>Transportation:</b>								
Personal Auto 60.8 cents/km	156.00 km \$ 94.85	3.20 km \$ 1.95	3.20 km \$ 1.95	3.20 km \$ 1.95	3.20 km \$ 1.95		\$ 102.65	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Accommodation:</b>	\$113.51	\$113.51	\$113.51	\$113.51	\$113.51	\$0.00	\$ 567.55	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$7.81	\$0.00	\$0.00	\$ 7.81	
- Lunch	\$0.00	\$12.97	\$15.77	\$12.17	\$13.27	\$0.00	\$ 54.18	
- Dinner	\$11.87	\$18.06	\$0.00	\$13.88	\$18.08	\$0.00	\$ 61.89	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	<b>\$ 220.23</b>	<b>\$ 146.49</b>	<b>\$ 131.23</b>	<b>\$ 149.32</b>	<b>\$ 146.81</b>	<b>\$ 0.00</b>	<b>\$ 794.08</b>	
Less Interim Claim								<b>\$0.00</b>
Less Purchasing Card								<b>\$0.00</b>
<b>BALANCE PAYABLE (to Claimant)</b>								<b>\$ 794.08</b>
Recoverable: yes <input checked="" type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								
I hereby certify that all the above purposes stated above.								
Date: <u>Jan 27/14</u>								
I have examined the above								
Date: <u>Jan 27/14</u>								



City of Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: Permit Technician, Building Division

This is an interim claim:  first:  second:  This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**  
 OBOA Training Course Registration: Large Building-2006 OBOA Office 200 Marycroft Avenue (Hwy 7 west of Hwy 400) Unit # 7 and Unit # 8 Woodbridge, ON L4L 5X4

**Other Comments:**  
 Dates: Dec 2, 3, 4, 5 and 6-2013

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)								
<b>Transportation:</b>								
Personal Auto	0.00 km	0.00 km	0.00 km	0.00 km	0.00 km			
60.3 cents/km	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$593.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 593.25	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 593.25	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 593.25	
Less Interim Claim								\$0.00
Less Purchasing Card								\$593.25
<b>BALANCE PAYABLE (to Claimant)</b>								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: SEPT 16, 2013

I have examined the above expense

Date: SEPT 17, 2013