



City of  
Peterborough

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: RTW/Wellness Coordinator

This is an interim claim:  first:  second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

Ontario Association of Fire Chiefs- Labour Relations Conference  
January 15<sup>th</sup> and 16<sup>th</sup> at the Hilton, Downtown Toronto. 145 Richmond St W, Toronto, ON M5H 2L2

Other Comments:

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Dec 09/13	Jan 15/14	Jan 16/14					
<b>Transportation:</b>								
Personal Auto 59.1 cents/km	km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other GO Train	\$0.00	\$17.00	\$17.00	\$0.00	\$0.00	\$0.00	\$ 34.00	
<b>Registration:</b>	\$463.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 463.30	
<b>Accommodation:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Other - Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$ 463.30	\$ 17.00	\$ 17.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 497.30	
Less Interim Claim								\$463.30
Less Purchasing Card								\$34.00
<b>BALANCE PAYABLE (to Claimant)</b>								\$ 0.00

Recoverable: yes  no  If

I hereby certify that all the above expenses were for the purposes stated above.

Date: Jan 28/14

I have examined the above expense

Date: Jan 28/14