



Flood Reduction Subsidy Program Guideline Summary



Please refer to our website for a more descriptive version of the guideline.
www.Peterborough.ca/FloodReduction

Step 1	Initial Contact The City will contact the landowners about the known non-conforming connections. Residents are encouraged to contact the City if they are aware of non-conforming connections within their property.
Step 2	Submission of Application Complete an application form and submit along with required documents.
Step 3	Application Review and Site Inspection After review, if your application was deemed eligible, City will schedule a site visit. The scope of required work on your property will be determined during the site visit.
Step 4	Contractor Quote and Approval You should obtain quotation to perform the required work and submit for City's review. City will contact you regarding the results of the review.
Step 5	Perform the Work If the quotation was approved, you may proceed with performing the work within one (1) year from the time of approval.
Step 6	Schedule the End of Work Inspection Following the completion of the work, you should schedule a follow up inspection with the City to verify the completion of the work.
Step 7	Submit Proof of Payment and Ownership Submit all the required documents including proof of payment, ownership, invoices, building permit, etc.
Step 8	Information Review and Rebate Process City will review all the submitted documents and notify you that a rebate is being processed.