



Summary of Application Information	
Taxation Year:	2018
Application Date:	YY___/MM___/DD___

Application for 2018 Final Rebate of Property Taxes

For Registered Charities in owned, leased, or rented premises taxed at the Commercial or Industrial tax rate
(As per By-law 05-265)

Part A – Property Occupied by Registered Charity												
Charity Name:												
Property Address occupied by Charity:											Unit #:	
Revenue Canada Charitable Registration No:												
Roll Number (see your property tax bill):	1	5	1	4	-							

(Applicant must submit current copy of designation provided by Revenue Canada)

Part B – Registered Charity Contact Information													
Contact Name:													
Mailing Address:													
City:					Province:				Postal Code:				
Telephone No:					-								
									Ext:				
Email:													

Part C – Rebate Payable			
1.	TOTAL property tax payable by Charity for the entire year 2018 (including Interim Amount) **DO NOT INCLUDE HST IN THIS AMOUNT** Note: See reverse side for supporting documentation which must be submitted to support amount "A"		\$ _____ "A"
2.	If "A" above is for a time period other than the entire year of 2018, specify time period:	From:	YY___/MM___/DD___
		To:	YY___/MM___/DD___

NOTE: The 2018 Total Tax Rebate payable will be based on 100% of Amount "A" to a maximum limit of \$50,000

Part D – Certification			
I have the authority to bind this Charitable Organization and certify the above information is true, correct, and complete.			
Name of Officer:			
Title of Officer:			
Officer's Signature:	X	Date:	YY___/MM___/DD___

PLEASE NOTE: Our application has changed. Please read application carefully and ensure parts A through G are complete.

- Please mail or deliver applications and supporting documents by **August 31st, 2018** to:
City of Peterborough, Tax Office
500 George Street North, Peterborough ON K9H 3R9
 Telephone Inquiries: 705-742-7777 Ext. 1865
 Website: www.peterborough.ca
 Email: tax@peterborough.ca

2018 Rebate applications received in the Tax Office after the February 28th, 2019 deadline as required by the Municipal Act, 2001, will not be processed. You may apply by the August 31st deadline otherwise the February 28th, 2019 deadline must be met.

Landlord/Property Owner Declaration

For Property Tax Rebates for Registered Charities

In order to verify the Total 2018 taxes that will be charged to the registered charity by the property owner, the registered charity **must have the landlord complete parts E, F, and G below.**

Part E – Landlord Identification (Must be completed by Landlord/Owner of Building):

Landlord/Owner Name:												
Mailing Address:												
City:				Province:				Postal Code:				
Telephone No:			-			-			Ext:			
Email:												
Assessment Roll Number:		1	5	1	4	-		-		-		
Municipal Property Address Occupied by Registered Charity:										Unit #:		

Part F – 2017 Total Tax Allocated to Registered Charity

1.	Proportion of the assessed property occupied by Registered Charity:		% "B"
	Total annual 2018 commercial taxes for assessed property under tax roll: (Amount should agree with Municipal tax notices – commercial portion only)		\$ _____ "C"
	Amount of total 2018 taxes allocated to Registered Charity including Business Improvement Area Charges for the entire year **DO NOT INCLUDE HST IN THIS AMOUNT**		\$ _____ "D" (B*C)
2.	If the amount in "D" is for a time period other than the entire year, specify time period:	From:	YY___/MM___/DD___
		To:	YY___/MM___/DD___
3.	Portion of 2018 tax cap adjustment, if any allocated to registered charity and reflected in "D" above:		\$ _____ "E"
4.	Please Indicate the method used to allocate taxes to the registered charity including the amount of square footage occupied by the Registered Charity: (use separate page if necessary) **Copies of initial or renewed lease agreements are required, unless already on file**		
_____ _____ _____ _____ _____			

Part G – Landlord Certification

I certify the above information is true, correct, and complete.

Name of Landlord/Owner:		
Signature of Landlord/Owner:	X	Date: YY___/MM___/DD___

Tax Rebate Program Pursuant to City of Peterborough By-law Number 05-265.

Part H – FOR OFFICE USE ONLY (Do Not Complete)

Charitable Status Verified By:		Date Received: YY___/MM___/DD___		
Rebate Granted:				
Year	Municipal Portion	Education Portion	Less Interim Amt Already Rebated	Total
2018				
Approved By:			Date: YY___/MM___/DD___	