

**OFFICIAL PLAN AMENDMENT
APPLICATION
FOR THE
CORPORATION OF THE CITY OF PETERBOROUGH**

Date of request to initiate proposed Official Plan amendment: _____

File No: _____

PLANNING DEPARTMENT

Note: Pursuant to the provisions of s.22(6) of the Planning Act, failure to complete any part of this form may result in the application not being accepted or further considered.

APPLICANT INFORMATION

	NAME	ADDRESS & POSTAL CODE	TELEPHONE #	FAX #
Owner				
APPLICANT (if different from owner)				
Agent (if different from owner)				

PROPERTY INFORMATION

Address:	Area: (ha)
Concession #s: Lot #s:	Reference Plan: Part #s:
Current Official Plan designation:	

What land uses are permitted by this designation?	

AMENDMENT INFORMATION

(use separate sheet if necessary)

What land uses will be permitted by the proposed amendment?	
Does the proposed amendment change, replace or delete a policy in the Official Plan? If YES, what is the policy to be changed, replaced or deleted?	YES NO
Does the proposed amendment add a policy to the Official Plan?	YES NO
If the proposed amendment changes, replaces, deletes, or adds a policy, what is the purpose of the proposed amendment?	
If the proposed amendment changes, replaces, deletes, or adds a policy, what is the suggested text of the proposed policy amendment?	

Does the proposed amendment change or replace a designation in the Official Plan? If YES, what schedule will be changed or replaced by the proposed amendment? If YES, what is the designation to be changed or replaced?	YES NO
If the proposed amendment changes or replaces a designation, what is the purpose of the proposed amendment?	
Will there be any text that accompanies this designation change or replacement? If YES, what is the proposed text?	YES NO

Is the subject land or any property within 120m of it, the subject of any type of application initiated by the applicant under the *Planning Act*? YES NO

If YES, and if known, what is the file number(s), address of the lands, purpose, status, and effect of each of those application(s) on this proposed amendment?

DATED AT THE _____ OF _____ THIS _____ DAY OF _____ 20 _____

If this application is signed by an agent or solicitor on behalf of an applicant, written authorization of the owner must accompany the application. If the application is a Corporation, the application shall be signed by an officer of the Corporation and the Corporation's Seal shall be affixed.

SIGNATURE OF APPLICANT OR AUTHORIZED AGENT

I _____ OF THE _____ OF _____
(Applicant)

IN THE _____ OF _____

Solemnly declare that:
All the above statements are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at the _____ OF _____ IN THE _____
OF _____ THIS _____ DAY OF _____ 19 _____

A COMMISSIONER, ETC.

NOTE: Under s.22(5) of the *Planning Act*, other information and material in addition to the foregoing, may be required, in order to process the proposed Official Plan amendment. The expense of such will be the applicant's responsibility.

PLANNING DIVISION APPLICATION REFUND POLICY

That Official Plan Amendment application fees are refundable based upon the following:

1. 75% of total application fee be refunded prior to mailing of agency circulation;
2. 25% of total application fee be refunded prior to mailing of public notice, and,
3. No refund if application has proceeded to and/or beyond mailing of public notice.