



C. of A. File No: \_\_\_\_\_  
 Date of Hearing: \_\_\_\_\_

## City of Peterborough

### APPLICATION FOR CONSENT OR SEVERANCE

<b>1. ADDRESS OF SUBJECT PROPERTY:</b>		
<b>Registered Plan:</b> <b>Lot Number:</b>	<b>Concession:</b> <b>Lot Number:</b>	<b>Reference Plan:</b> <b>Part Number:</b>

<b>2. Owner</b>	Phone
Mailing Address (if different from that of subject property)	Fax
<b>Applicant/Agent</b> (if different from owner)	Phone
Address	Fax

**NOTE: UNLESS OTHERWISE REQUESTED ALL COMMUNICATIONS WILL BE SENT TO THE APPLICANT.**

<b>3. Are there any easements or restrictive covenants affecting the subject land?</b>	YES	NO
If <b>YES</b> , describe the easement or covenant and its effect.		

**4. PURPOSE OF THIS APPLICATION AND PROPOSED TRANSACTION OR TRANSFER** (check appropriate space):

Creation of a new lot	Addition to a lot	Easement	Charge
Lease	Correction of title	Other purpose (please describe)	

Name of person(s), if known, to whom land or interest in land is to be transferred, charged, or leased \_\_\_\_\_

<b>5. Current Official Plan</b> designation:	Current <b>Zoning</b> :
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**HISTORY OF THE SUBJECT LAND**

<p><b>6.</b> Has the subject property ever been the subject of an application for consent under Section 53, or approval of a plan of subdivision under Section 51 of <i>The Planning Act</i>? (Please circle)</p> <p style="text-align: right;">YES                      NO UNKNOWN</p> <p>If <b>YES</b>, and if known, what is the file number of each application, and the decision made on its?</p>
<p><b>7.</b> Has any land been severed from the parcel originally acquired by the owner of the subject land? (Please circle) YES                      NO                      UNKNOWN</p> <p>If <b>YES</b>, and if known, provide the date of transfer, the name of the transferee, and the land use for each parcel severed.</p>
<p><b>8.</b> Is the subject land currently the subject of any other application under the <i>Planning Act</i> such as a proposed official plan amendment, zoning by-law amendment, minor variance, consent, or approval of a plan of subdivision? (Please circle) YES                      NO                      UNKNOWN</p> <p>If <b>YES</b>, and if known, what is the file number of each application, and its status?</p>

**9. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION** (Complete each section)

		To be <b>SEVERED</b>	To be <b>RETAINED</b>
<b>Property Dimensions</b>	Frontage	m	m
	Depth	m	m
	Area	ha	ha
<b>Use of Subject Property</b>	Existing Use(s)		
	Proposed Use(s)		
<b>Type of Buildings and/or Structures</b>	Existing		
	Proposed		
<b>Provision of Access</b> (check applicable box)	Provincial Highway		
	Municipal Road (open all year)		
	Municipal Road (open seasonally)		
	Other Public Road		
	Right of Way		
	Water*		
	*If access is by water only, what are the parking and docking facilities that are used or to be used, and what is the approximate distance of these facilities from the subject land and the nearest public road?		
<b>Water Supply</b> (check applicable box)	Publicly owned and operated piped water system		
	Privately owned and operated individual well		
	Privately owned and operated communal well		
	Lake or other water body		
	Other means		
<b>Sewage Disposal</b> (check applicable box)	Publicly owned and operated sanitary sewage system		
	Privately owned and operated individual septic (tank) system		
	Privately owned and operated communal septic system		
	Privy		
	Other means		

**10. OTHER INFORMATION**

Is there any other information that you think may be useful to the City or other agencies in reviewing this application? If so, explain below or attach on a separate page.

**11. AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION**

If the applicant is not the owner of the land that is the subject of this application, written authorization of the owner that the applicant is authorized to make the application must be included with this form, or as set out below (Inquiry with Secretary-Treasurer for appropriate form if the owner of the property is a Corporation):

I, \_\_\_\_\_ am the owner of the land that is the subject of this application for a consent, and I authorize \_\_\_\_\_ to make this application on my behalf, including the consent to the use of personal information pursuant to Section 11 hereof.

\_\_\_\_\_  
Date  
\_\_\_\_\_  
Signature of Owner

**12. AFFIDAVIT OR SWORN DECLARATION**

I, \_\_\_\_\_ of the City of Peterborough, in the County of Peterborough, do solemnly declare that:

All the above statements are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at the City of Peterborough )  
in the County of Peterborough, this \_\_\_\_\_ day of )  
\_\_\_\_\_, 20\_\_\_\_ )

\_\_\_\_\_  
A Commissioner etc.

**NOTE: Under S.53(3) of the *Planning Act*, other information and material in addition to the foregoing, may be required, in order to process the proposed consent application. The expense of such will be the applicant's responsibility.**

*The applicant shall attach a survey to each copy of this application that shows the following:*

- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained*
- the boundaries and dimensions of any land that abuts the subject land that is owned by the owner of the subject land*
- the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge*
- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land*
- the approximate location of all natural and artificial features on the subject land and adjacent lands that, in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks*
- the existing use(s) on adjacent lands*
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way*
- if access to the subject land is by water only, the location of the parking and boat docking facilities to be used*
- the location and nature of any easement affecting the subject land*

*Refer to the attached sample sketch.*

**Please Note: One copy of the application form, fully completed and executed, is required. Plans submitted must be 8 ½ x 11 or 11 x14 in order that they can be photocopied. If plans are larger than the above measurement a minimum of nine (9) copies are required.**

Please see the Planning Division Fee Schedule for a complete list of the fees required to be submitted with submission of the application

### Sample Sketch

Please Use Metric Units

To Convert	Multiply by	To Find
Feet	0.3048	Metres
Acres	0.4046	Hectares

