



APPLICATION FOR CONSENT OR SEVERANCE

1. ADDRESS OF SUBJECT PROPERTY:		
Municipal Address:		Postal Code:
Registered Plan: Lot Number:	Concession: Lot Number:	Reference Plan: Part Number:

2. (i) OWNER		
Name:		Phone:
Mailing Address (if different than subject property):		Fax:
Postal Code:		E-mail:
(ii) APPLICANT/AGENT (if different from owner)		
Name:		Phone:
Address:		Fax:
Postal Code:		E-mail:

NOTE: UNLESS OTHERWISE REQUESTED ALL COMMUNICATION WILL BE SENT TO THE APPLICANT.

3. ARE THERE ANY EASEMENTS OR RESTRICTIVE COVENANTS AFFECTING THE SUBJECT LAND?
<input type="checkbox"/> YES <input type="checkbox"/> NO If YES, describe the easement or covenant and its effect.

4. PURPOSE OF THIS APPLICATION AND PROPOSED TRANSACTION OR TRANSFER (check appropriate box):
<input type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input type="checkbox"/> Easement <input type="checkbox"/> Charge <input type="checkbox"/> Lease <input type="checkbox"/> Correction of title <input type="checkbox"/> Other purpose (please describe):

Name of person(s), if known, to whom land or interest in land is to be transferred, charged or leased _____
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5. CURRENT <u>OFFICIAL PLAN</u> DESIGNATION:	CURRENT <u>ZONING</u>:

HISTORY OF THE SUBJECT LAND:

6. Has the subject property ever been the subject of an application for consent under Section 53, or approval of a plan of subdivision under Section 51 of *The Planning Act*?

YES NO UNKNOWN

If YES, and if known, what is the file number of each application, and the decision made on it?

7. Has any land been severed from the parcel originally acquired by the owner of the subject land?

YES NO UNKNOWN

If YES, and if known, provide the date of transfer, the name of the transferee, and the land use for each parcel severed.

8. Is the subject land currently the subject of any other application under *The Planning Act* such as a proposed official plan amendment, zoning by-law amendment, minor variance, consent, or approval of a plan of subdivision?

YES NO UNKNOWN

If YES, and if known, what is the file number of each application and its status?

**9. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION
(complete each section)**

		To be SEVERED	To be RETAINED
Property Dimensions	Frontage	m	m
	Depth	m	m
	Area	ha	ha
Use of Subject Property	Existing Use(s)		
	Proposed Use(s)		
Type of Buildings and/or Structures	Existing		
	Proposed		
Provision of Access (check applicable box)	Provincial Highway		
	Municipal Road (open all year)		
	Municipal Road (open seasonally)		
	Other Public Road		
	Right of Way		
	Water*		
	*If access is by water only, what are the parking and docking facilities that are used or to be used, and what is the appropriate distance of these facilities from the subject land and the nearest public road?		

		To be SEVERED	To be RETAINED
Water Supply (check applicable box)	Publicly owned and operated piped water system		
	Privately owned and operated individual well		
	Privately owned and operated communal well		
	Lake or other water body		
	Other means		
Sewage Disposal (check applicable box)	Publicly owned and operated sanitary sewage system		
	Privately owned and operated individual septic (tank) system		
	Privately owned and operated communal septic system		
	Privy		
	Other means		

10. OTHER INFORMATION

Is there any other information that you think may be useful to the City or other agencies in reviewing this application? If so, explain below or attach a separate page.

11. AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION (if applicable)

If the applicant is not the owner of the land that is the subject of this application, written authorization of ALL registered owners authorizing the applicant to make the application must be included with this form (see attached form of Authorization).

12. AFFIDAVIT OR SWORN DECLARATION (Individual Owner(s) or Individual Applicant)

I/We, _____, of the _____ of _____, in the County of _____, do solemnly declare that all of the above statements are true, and I/we make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at the City of Peterborough,)
in the Province of Ontario, this _____ day) _____
of _____, 20_____.) _____
) _____
)

A Commissioner, etc.

OR

12. AFFIDAVIT OR SWORN DECLARATION (Corporate Owner or Corporate Applicant)

I, _____, of the _____ of _____, in the County of _____, do solemnly declare that:

1. I am an authorized signing officer of _____, which is the owner of the property that is the subject of the herein Application.

OR (delete inapplicable paragraph 1)

1. I am an authorized signing officer of _____ which is acting as applicant on behalf of the owner of the property that is the subject of the herein Application.

2. All of the above statements are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at the City of Peterborough,)
in the Province of Ontario, this _____ day)
of _____, 20_____.)
_____)

A Commissioner, etc.

NOTE: Under S.53(3) of *The Planning Act*, other information and material in addition to the foregoing may be required in order to process the proposed consent application. The expense of such will be the applicant's responsibility.

The applicant shall attach a sketch (and if deemed necessary a survey) to this application which shows the following (refer to the attached sample sketch):

- the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained
- the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land
- the approximate distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- the approximate location of all natural and artificial features on the subject land and adjacent lands that, in the opinion of the applicant, may affect the application such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- the existing use(s) of adjacent lands
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
- if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- the location and nature of any easement affecting the subject land

PLEASE NOTE: One copy of the application form, fully completed and executed, is required. Surveys or sketches submitted must be 8½" x 11" or 11" x 14" in order that they can be photocopied. If surveys or sketches are larger than the above measurements a minimum of nine (9) copies are required.

Please see the Planning Division Fee Schedule for a complete list of the fees required to be submitted with the application.

**AUTHORIZATION OF INDIVIDUAL OWNER(S)
FOR AGENT TO MAKE THE APPLICATION
(if applicable)**

I/We, _____ am/are the owner(s) of the land which is the subject of this application for a consent, and I/we authorize _____ to make this application on my/our behalf, including the consent to the use of personal information.

Date

Signature of Owner

Date

Signature of Owner

OR

**AUTHORIZATION OF CORPORATE OWNER
FOR AGENT TO MAKE THE APPLICATION
(if applicable)**

I, _____, am an authorized signing officer of _____, which is the owner of the land which is the subject of this application for consent, and the owner authorizes _____ to make this application on its behalf, including the consent to the use of personal information.

Date

Signature of Authorized Signing Officer
of Owner

I have authority to bind the corporation.

Sample Sketch

Please Use Metric Units		
To Convert	Multiply by	To Find
Feet	0.3048	Metres
Acres	0.4046	Hectares

