



## ONTARIO MARRIAGE LICENCE APPLICATION INFORMATION DIVORCE OUTSIDE CANADA

**Location** City Clerk's Office, City Hall, 500 George Street North, Peterborough

**Office Hours** 8:30 a.m. to 4:00 p.m. ONLY, Monday to Friday

**Fee** \$125.00 cash or debit card only – NO cheques or credit cards

### **Who May Apply**

A marriage licence can be issued to either one or both parties named on the application. At least one party must be present to obtain the license. Both individuals must sign the completed marriage licence application form, and the absentee party must provide their original identification for the license to be issued.

### **Identification**

Two pieces of identification are required for each applicant. Identity documents must be original; photocopies will not be accepted. One piece of identification must establish proof of identity and the second piece must be photo identification.

Valid Identity Documents	Valid Photo ID
<ul style="list-style-type: none"> <li>• Birth Certificate (including any change of name certificates)</li> <li>• Valid Passport</li> <li>• Record of Immigrant Landing</li> <li>• Canadian Citizenship Card</li> <li>• Canadian Permanent Resident Card</li> </ul>	<ul style="list-style-type: none"> <li>• a valid driver's licence;</li> <li>• a valid passport*;</li> <li>• Ontario photo card</li> </ul> <p>* If a valid passport is used as the first piece of identification, the second piece of identification must be either a valid driver's licence or an Ontario photo card.</p>

Please Note: Documents in a language other than English or French must be translated by a certified translator.

### **Interpreters**

If you do not understand or read English, you must provide your own interpreter. The interpreter must also provide two pieces of identification, one of which must be photo identification.

### **Marriage After a Divorce Outside of Canada**

If you were divorced outside of Canada, you must obtain authorization to be remarried in Ontario from the Office of the Registrar General before a marriage licence can be issued. The following documents must be forwarded to: Office of the Registrar General, Attn: Marriage Office, PO Box 4600, 189 Red River Road, Thunder Bay, ON P7B 6L8.

- Marriage Licence Application, completed and signed by both applicants (attached)
- Statement of Sole Responsibility form, signed and witnessed (attached)
- An original or court-certified copy of the Divorce Certificate, Divorce Decree or Annulment. If the document is in a language other than English or French, include a translated copy together with an affidavit sworn by a certified translator.
- A legal opinion from an Ontario lawyer, addressed to both applicants to the marriage, giving reasons why the divorce or annulment should be recognized in the Province of Ontario.
- A suggested format for a lawyer's opinion letter is currently available from the Office of the Registrar General (1-800-461-2156) and will be provided directly to your Ontario Lawyer.

The City Clerk's office can forward the documents on behalf of the applicants for a \$25.00 fee. An authorization form for the receipt of the marriage licence application documents must also be completed, and is available from the Clerk's office.

**The application must be submitted a minimum of four weeks prior to the date of the ceremony.**

**Validity/Expiry**

A marriage licence is valid for 90 days from the date it is issued and can be used anywhere in Ontario. The date and place of the ceremony must be established before the licence is issued.

**Age Requirements**

Marriage licences may be issued to applicants 18 years of age and over. If an applicant is 16 or 17 years of age, a consent form must be signed by both parents, or the parent having legal custody. The consent form can be obtained at the City Clerk's Office.

**Ceremonies**

It is the responsibility of the individuals to arrange a marriage ceremony. Only authorized clergy and other qualified individuals may perform marriage ceremonies in the Province of Ontario. A list of religious officials authorized to perform marriages under the Marriage Act is maintained at [www.serviceontario.ca](http://www.serviceontario.ca). The City of Peterborough now offers civil marriage ceremonies performed by the City Clerk and Deputy Clerk; please contact the City Clerk's Office for further information.

Intended Place of Marriage (City/Town) _____, Ontario, Canada			Date of Marriage. (day month year) ( / / )					
<b>APPLICANT #1</b>			<b>APPLICANT #2</b>					
			<b>LAST NAME</b>					
			<b>FIRST &amp; MIDDLE NAMES</b>					
<input type="checkbox"/> Never Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced			<b>MARITAL STATUS</b>			<input type="checkbox"/> Never Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced		
COURT FILE NO.:  CITY DIVORCE GRANTED IN: _____			<b>IF DIVORCED IN CANADA PLEASE PROVIDE THE COURT FILE NUMBER</b>			COURT FILE NO.:  CITY DIVORCE GRANTED IN: _____		
			<b>RELIGIOUS DENOMINATION</b>					
AGE	DATE OF BIRTH (D/M/Y) / /	I.D. (for office use only)	<b>AGE AND DATE OF BIRTH</b>			AGE	DATE OF BIRTH (D/M/Y) / /	I.D. (for office use only)
PROVINCE (if outside CANADA list the COUNTRY)			<b>PLACE OF BIRTH</b>			PROVINCE (if outside CANADA list the COUNTRY)		
LAST, FIRST MIDDLE			<b>FATHERS NAME</b>			LAST, FIRST, MIDDLE		
LAST, FIRST MIDDLE			<b>MOTHER'S NAME BEFORE MARRIAGE</b>			LAST, FIRST MIDDLE		
PROVINCE (if outside CANADA list the COUNTRY)			<b>FATHER'S PLACE OF BIRTH</b>			PROVINCE (if outside CANADA list the COUNTRY)		
PROVINCE (if outside CANADA list the COUNTRY)			<b>MOTHER'S PLACE OF BIRTH</b>			PROVINCE (if outside CANADA list the COUNTRY)		
STREET NAME AND NUMBER/or LOT AND CONCESSION			<b>CURRENT RESIDENCE (MUST GIVE FULL ADDRESS)</b>			STREET NAME AND NUMBER/or LOT AND CONCESSION		
CITY/TOWN/TOWN PROV.						CITY/TOWN PROV.		
POSTAL CODE TELEPHONE						POSTAL CODE TELEPHONE		
STREET NAME AND NUMBER			<b>PERMANENT HOME ADDRESS IF DIFFERENT FROM ABOVE</b>			STREET NAME AND NUMBER		
CITY/TOWN/TOWN PROV.						CITY/TOWN/TOWN PROV.		
POSTAL CODE TELEPHONE						POSTAL CODE TELEPHONE		
I DECLARE THAT THE ABOVE INFORMATION IS CORRECT: APPLICANT #1 SIGNATURE:					I DECLARE THAT THE ABOVE INFORMATION IS CORRECT APPLICANT #2 SIGNATURE:			
DATE (d/m/y) / /					DATE (d/m/y) / /			

Personal information contained on this form is collected under the authority of the Marriage Act, R.S.O. 1990, c.M.3 and will be used to determine whether to issue the marriage licence, to register and record the marriage, provide certified copies, extracts, certificates, search notices, photocopies and for statistical, research, medical, law enforcement, adoption and adoption disclosure purposes. Questions about this collection should be directed to:

## Statement of Sole Responsibility

Under the provisions of Section 8 of the  
***Marriage Act***

In the matter of an application for a licence under the ***Marriage Act***

We, \_\_\_\_\_, of \_\_\_\_\_  
(Applicant) (Name of city, town or village)

and, \_\_\_\_\_, of \_\_\_\_\_  
(Joint Applicant) (Name of city, town or village)

understand and acknowledge that the issuance of a marriage licence under the provisions of Section 8 of the ***Marriage Act*** does not necessarily imply that the divorce/annulment granted

in \_\_\_\_\_ on \_\_\_\_\_  
(Name of city, town or village and province or country) (date)

dissolving/annulling the marriage of \_\_\_\_\_  
(Name of party to the marriage)

and \_\_\_\_\_ would be recognized as valid by the Courts of  
(Name of party to the marriage)

the Province of Ontario.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Signature of Witness)

\_\_\_\_\_  
(Signature of Joint Applicant)

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Questions about this collection should be referred to:

Office of the Registrar General  
P.O. Box 4600  
189 Red River Road  
Thunder Bay ON P7B 6L8  
1-800-461-2156  
(416) 325-8305