



**Appointment Of Scrutineer By Candidate**

*Municipal Elections Act, 1996*

This appointment applies to all Voting Locations within the City of Peterborough.

TAKE NOTICE that I, \_\_\_\_\_ a candidate  
(name of candidate)

for the office of \_\_\_\_\_ hereby appoint  
(office to which election is being sought)

\_\_\_\_\_ to attend at the Voting Location(s) in the  
(name of scrutineer)

City of Peterborough to represent me in such Voting Location(s) on October 16, 18, 19, 20, 21, and 25, 2010; at the counting of special polls at City Hall; and at the results release at City Hall on October 25, 2010.

\_\_\_\_\_  
(signature of candidate)

\_\_\_\_\_  
(date)

**Conduct Of Scrutineers**

- 1) ANYONE who is creating a disturbance at a Voting Location will be removed by the Deputy Returning Officer (DRO).
- 2) Before being admitted to a Voting Location, a person appointed as scrutineer shall produce and show his or her appointment (Appointment of Scrutineer by Candidate – EL12A) to the Deputy Returning Officer for the Voting Location and take the oral Oath of Secrecy (Form EL12B) from the Deputy Returning Officer before being permitted to remain in the Voting Location.
- 3) The candidate or his or her scrutineer has the right to place their own seal on the ballot box immediately before the opening of the Voting Location at 10:00 a.m. and immediately after the close of each of the Voting Locations on Advance Vote Days at 6:00 p.m. and Election Day at 8:00 p.m., so that ballots cannot be deposited or withdrawn without breaking the seal. The seal **must not** contain any writing that could be considered “election campaigning”; therefore, the name of the candidate **is not** permitted on the seal.

However, if a candidate or scrutineer should include their seal on a ballot box, please note that Section 55(5) of the Municipal Elections Act, 1996, states:

*“Despite subsection 88(6) (records), the Clerk may, if he or she considers it necessary in order to interpret the statement of results, examine any of the documents and materials in a ballot box in the presence of the relevant Deputy Returning Officer.”*

- 4) The Deputy Returning Officer is responsible for the conduct of the Voting Location and no candidate or scrutineer has the right to interfere with the Deputy Returning Officer in the discharge of his or her duties.
- 5) During the fifteen minutes before the opening of the Voting Location, the candidate or scrutineers who are entitled to be present in a Voting Location during voting hours are entitled to visually inspect the ballots and all other papers, forms and documents, but not so as to delay the timely opening of the Voting Location. Scrutineers/candidates are permitted to listen to discussions between the DRO/Voting Clerk and the Elector but they are NOT permitted to observe how an Elector votes. **Scrutineers/candidates are NOT allowed to speak to Electors, touch the ballots or interfere with the voting process. They are simply there to observe.**
- 6) Only one scrutineer per candidate is allowed at any given time at each Voting Location. **The candidate and his or her scrutineer ARE NOT permitted to be present at the Voting Location at the same time.** If a candidate or scrutineer wishes to have a discussion with another scrutineer or candidate, they must leave the Voting Location and carry on their discussion outside of the Voting Location.
- 7) No campaign material or literature of any nature whatsoever shall be displayed within the Voting Location. The boundaries of the Voting Location are the boundaries of the property where the Voting Location is located and includes the parking lot and road in front of the Voting Location. Candidates, supporters and scrutineers are NOT permitted to wear campaign material, hand out campaign material, or park a vehicle displaying campaign material in the parking lot or roadway in front of the Voting Location. Anyone breaking these rules will be asked to remove the campaign material immediately. If these materials are not removed, the DRO will have them removed.
- 8) Scrutineers are reminded to provide a clipboard for their use, as sitting at the table that is provided for the Deputy Returning Officer and Voting Clerk, IS NOT permitted.
- 9) Only Election Officials are allowed to use cell phones, Blackberries or other communications devices in the Voting Locations, in the rooms designated for counting of ballots from the special polls, and at the results release.

- 10) Certified candidates or scrutineers will not be provided access to the electronic Voters' List at the Voting Locations. Scrutineers/candidates may attend City Hall to obtain updates to the Voters' List at 12:00 p.m. and 5:00 p.m. only.
- 11) Scrutineers/candidates wishing to observe the count of the ballots from the special polls MUST be in the counting area of City Hall, located in the Sutherland Room prior to 6:30 p.m. No one will be admitted to the counting area at City Hall to review the counting after 6:30 p.m. and no scrutineer/candidate may leave this room until 8:00 p.m. Only one scrutineer per candidate is allowed in the counting room.
- 12) Scrutineers/candidates wishing to observe the release of results (uploading of the memory cards) MUST be in the Sutherland Room at 8:00 p.m. No one will be admitted to the Sutherland Room after 8:00 p.m. Only one scrutineer per candidate is allowed in the room for the release of results. If the candidate or scrutineer leaves the room, they will not be permitted to re-enter.
- 13) During the counting of the special polls, scrutineers may examine ballots that are rejected by the tabulators but SHALL NOT handle them. Scrutineers may object to the counting of a ballot and any objection will be noted on the back of a ballot. The final decision as to whether a vote should be counted is the sole responsibility of the City Clerk or designate. Scrutineers/candidates shall not, in any way, impede the progress of the counting of the votes.
- 14) During the uploading of the results from the tabulator memory cards, scrutineers may examine all memory cards, but shall not handle them. Scrutineers/candidates shall not, in any way, impede the progress of the uploading of results.
- 15) The total of votes cast for each candidate as counted by the tabulating equipment is final. Staff are not required to do a recount/second count.