



City of
Peterborough

TO: Members of the Budget Committee

FROM: Brian Horton, Senior Director of Corporate Services

MEETING DATE: January 12, 2011

**SUBJECT: Report CPFPRS11-003
2011 Budgets for Outside Agencies and Boards**

PURPOSE

A Report to inform Council that the Wednesday, January 12, 2011, 5:00 pm Budget Committee Meeting has been reserved to review the 2011 Budget submissions of the Peterborough Lakefield Community Police Services, the Greater Peterborough Area Economic Development Corporation (GPAEDC), the County of Peterborough Emergency Management Services, the Otonabee Region Conservation Authority (ORCA) and the County City Health Unit (CCHU).

RECOMMENDATIONS

That Council approve the recommendations outlined in Report CPFPRS11-003, dated January 12, 2011, of the Senior Director of Corporate Services as follows:

That presentations and budget details presented to the January 12, 2011 Budget Committee by the Peterborough Lakefield Community Police Services, the Greater Peterborough Area Economic Development Corporation (GPAEDC), the County of Peterborough Emergency Management Services, the Otonabee Region Conservation Authority (ORCA), and the County City Health Unit (CCHU) be received.

BUDGET AND FINANCIAL IMPLICATIONS

There are no additional Budget and Financial Implications of the recommendations.

BACKGROUND

The Budget Committee is scheduled to review the 2011 Draft Budget Working Papers during the week of January 10, 2011.

Wednesday, January 12, 2011 has been set aside to review the Police, GPAEDC, EMS, and ORCA budgets. Representatives of each organization will attend to make a short presentation and to answer questions.

Representatives from CCHU could not attend the January 12, 2011 Budget Committee Meeting. The Budget Committee can, however, request their attendance at another evening if required.

The 2011 Draft Budget Working Papers include high-level summaries of information presented by the boards and agencies. Chart 1 below summarizes the net budgets for each agency or board, for the 2010 and 2011 years, and provides page references to the various 2011 Budget Working Papers Documents.

Chart 1 2011 Operating Budget Submissions for Outside Agencies and Boards						
Service	2010 Approved Budget	2011 Recommended Budget	\$ Difference	% Difference	Budget Document	Page
Police Services	17,762,769	19,055,880	1,293,111	7.3%	Highlights Book	120
					2011 Operating Budget Details	118
GPAEDC	779,965	800,663	20,698	2.7%	Highlights Book	127
					2011 Operating Budget Details	126
					Not Recommended Details	148
EMS	3,577,666	3,700,000	122,334	3.4%	Highlights Book	125
					2011 Operating Budget Details	120
ORCA	601,165	606,644	5,479	0.9%	Highlights Book	126
					2011 Operating Budget Details	122
CCHU	957,851	975,737	17,886	1.9%	Highlights Book	126
					2011 Operating Budget Details	124
Total	\$23,679,416	\$25,138,924	\$1,459,508	6.2%		

Additional budget details for each organization are appended to this report through a series of Appendixes.

2011 Budget Request from GPAEDC Not Recommended

The \$800,663 recommended provision for GPAEDC represents an estimated CPI % increase of 2%, as required by the agreement between the GPAEDC and the City and County of Peterborough, and an amount of \$5,100 for increased rental costs. The GPAEDC has, however, requested \$842,361. The \$41,698 difference has been included in the budget documents, on page 148 of the Highlight Book, as an item not recommended in the 2011 budget.

Motions to receive presentations required

Unless Budget Committee wishes to change any of the budget numbers that appear in the 2011 Draft Budget Working Papers, as summarized in Chart 1, or requires any specific action to be taken, a motion to receive each of the respective budget presentations would be appropriate.

Submitted by,

Brian W. Horton
Senior Director of Corporate Services

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Attachments:

Appendix A Peterborough Lakefield Community Police Services 2011 Budget

Appendix B GPAEDC 2011 Budget

Appendix C EMS 2011 Budget

Appendix D ORCA 2011 Budget

Appendix E CCHU 2011 Budget

Appendix A
Peterborough Lakefield Community
Police Services
2011 Budget

CITY OF PETERBOROUGH

2011 Operating Budget

Description	2010 Approved	2010 Preliminary Actual	2011 Recommended	Variances 2010 - 2011 Budget	
				Over (Under) 2010 Budget %	Over (Under) 2010 Budget \$
POLICE SERVICES					
Executive	548,333	547,067	672,673	22.7%	124,340
Operations	9,711,043	9,754,775	9,889,665	1.8%	178,622
Administrative Support	2,959,385	3,000,696	3,166,787	7.0%	207,402
Investigative Services	3,241,679	3,282,079	3,924,572	21.1%	682,893
Communications and Technology	2,663,626	2,671,653	2,956,177	11.0%	292,551
	19,124,066	19,256,270	20,609,874	7.8%	1,485,808
Police Services Revenue	1,541,860	1,631,184	1,732,721	12.4%	190,861
NET POLICE SERVICES EXPENDITURE	17,582,206	17,625,086	18,877,153	7.4%	1,294,947
POLICE BOARD					
Police Board Expenses	180,563	180,563	178,727	-1.0%	(1,836)
TOTAL GROSS POLICE SERVICES	19,304,629	19,436,833	20,788,601	7.7%	1,483,972
TOTAL REVENUE POLICE SERVICES	1,541,860	1,631,184	1,732,721	12.4%	190,861
NET COST POLICE SERVICES	17,762,769	17,805,649	19,055,880	7.3%	1,293,111

CITY OF PETERBOROUGH

2011 Operating Budget

Description	2010 Approved	2010 Preliminary Actual	2011 Recommended	Variances 2010 - 2011 Budget	
				Over (Under) 2010 Budget %	Over (Under) 2010 Budget \$
Police Board					
Personnel	65,063	65,063	76,477	17.5%	11,414
Materials, Supplies	15,500	15,500	12,250	-21.0%	(3,250)
Fees, Debt Charges	85,000	85,000	80,000	-5.9%	(5,000)
Travelling, Training Recoveries	15,000	15,000	10,000	-33.3%	(5,000)
TOTAL	180,563	180,563	178,727	-1.0%	(1,836)
NET REQUIREMENT	180,563	180,563	178,727	-1.0%	(1,836)

CITY OF PETERBOROUGH

2011 Operating Budget

Description	2010 Approved	2010 Preliminary Actual	2011 Recommended	Variances 2010 - 2011 Budget	
				Over (Under) 2010 Budget %	Over (Under) 2010 Budget \$
Executive					
Personnel	504,748	504,748	630,353	24.9%	125,605
Materials, Supplies	8,500	8,500	8,500		
Fees, Debt Charges					
Travelling, Training	35,085	33,819	33,820	-3.6%	(1,265)
TOTAL	548,333	547,067	672,673	22.7%	124,340
NET REQUIREMENT	548,333	547,067	672,673	22.7%	124,340

CITY OF PETERBOROUGH

2011 Operating Budget

Description	2010 Approved	2010 Preliminary Actual	2011 Recommended	Variances 2010 - 2011 Budget	
				Over (Under) 2010 Budget %	Over (Under) 2010 Budget \$
Operations					
Personnel	9,539,971	9,565,102	9,654,525	1.2%	114,554
Contractual	500	2,000	2,000	300.0%	1,500
Materials, Supplies	55,405	56,015	100,215	80.9%	44,810
Repairs, Maintenance	9,322	9,633	11,900	27.7%	2,578
Fees, Debt Charges					
New Equipment	500	500	500		
Travelling, Training	105,345	121,525	120,525	14.4%	15,180
Recoveries					
TOTAL	9,711,043	9,764,775	9,889,665	1.8%	178,622
Other Recoveries					
	455,000	525,000	525,000	15.4%	70,000
TOTAL	455,000	525,000	525,000	15.4%	70,000
NET REQUIREMENT	9,256,043	9,229,775	9,364,665	1.2%	108,622

CITY OF PETERBOROUGH

2011 Operating Budget

Description	2010 Approved	2010 Preliminary Actual	2011 Recommended	Variances 2010 - 2011 Budget	
				Over (Under) 2010 Budget %	Over (Under) 2010 Budget \$
Administrative Support					
Personnel	2,252,023	2,276,843	2,390,189	6.1%	138,166
Contractual	14,200	15,750	15,750	10.9%	1,550
Materials, Supplies	215,811	230,897	251,470	16.5%	35,659
Repairs, Maintenance	410,118	410,118	421,750	2.8%	11,632
Fees and Debt Charges	48,213	48,213	48,213		
Travelling, Training	25,020	24,875	36,280	45.0%	11,260
Recoveries	(6,000)	(6,000)	(6,000)		
Other			9,135		9,135
TOTAL	2,959,385	3,000,696	3,166,787	7.0%	207,402
NET REQUIREMENT	2,959,385	3,000,696	3,166,787	7.0%	207,402

CITY OF PETERBOROUGH

2011 Operating Budget

Description	2010 Approved	2010 Preliminary Actual	2011 Recommended	Variances 2010 - 2011 Budget	
				Over (Under) 2010 Budget %	Over (Under) 2010 Budget \$
Investigative Services					
Personnel	3,201,824	3,247,974	3,867,719	20.8%	665,895
Contractual					
Materials, Supplies	30,605	28,105	50,843	66.1%	20,238
Repairs, Maintenance	5,000	2,000	2,000	-60.0%	(3,000)
Fees, Debt Charges					
New Equipment	3,500	3,500	3,500		
Travelling, Training	750	500	510	-32.0%	(240)
TOTAL	3,241,679	3,282,079	3,924,572	21.1%	682,893
Other Recoveries					
	280,584	285,584	288,793	2.9%	8,209
TOTAL	280,584	285,584	288,793	2.9%	8,209
NET REQUIREMENT	2,961,095	2,996,495	3,635,779	22.8%	674,684

CITY OF PETERBOROUGH

2011 Operating Budget

Description	2010 Approved	2010 Preliminary Actual	2011 Recommended	Variances 2010 - 2011 Budget	
				Over (Under) 2010 Budget %	Over (Under) 2010 Budget \$
Communications and Technology					
Personnel	2,231,546	2,240,627	2,476,995	11.0%	245,449
Contractual	455,371	454,917	505,118	10.9%	49,747
Materials, Supplies	6,099	6,099	6,099		
Repairs, Maintenance	3,000	2,300		-100.0%	(3,000)
Fees and Debt Charges	5,500	5,500	5,500		
Travelling, Training	110	210	465	322.7%	355
Recoveries	(38,000)	(38,000)	(38,000)		
TOTAL	2,663,626	2,671,653	2,956,177	11.0%	292,551
NET REQUIREMENT	2,663,626	2,671,653	2,956,177	11.0%	292,551

City of Peterborough

Tangible Capital Budget Summary

2011 to 2014 & Subsequent Years
(\$000's)

Project Description	Ref	Project Total	Approved Pre-2010	2011							2012		2013		2014		2015 & After	
				TOTAL COSTS	REV	NET COST	CAP LEVY	DEV CHG	DEB	OTHER	TOTAL	NET	TOTAL	NET	TOTAL	NET	TOTAL	NET
Police Services																		
Various Police Capital Projects	8.01	4,772.2	350.0	372.2	14.3	357.9	320.9	37.0			450.0	432.7	450.0	432.7	450.0	432.7	2,700.0	2,596.2
Radio Replacement	8.02	3,500.0	100.0	3,400.0	130.9	3,269.1			3,269.1									
Total		8,272.2	450.0	3,772.2	145.2	3,627.0	320.9	37.0	3,269.1		450.0	432.7	450.0	432.7	450.0	432.7	2,700.0	2,596.2

**2011-2020 CAPITAL BUDGET JUSTIFICATION
TANGIBLE CAPITAL ASSETS**

CAP FORM 1 (TCA)

Department: POLICE

Budget Reference #: 8.01

Division: POLICE

Project Name & Description

Project Detail, Justification & Reference Map

Various Police Capital Projects

Asset Description	Qty	Sub-Class 1	Sub-Class 2	Sub-Class 3	Acquis/ Compl date (yyyy/mm)	In-service date (yyyy/mm)	Cost
Police Cruisers	5	Vehicles			2011/02	2011/02	\$179,200 ¹
Dell Computers		Machinery & Equipment	Computer Hardware	Desktop Workstation	2011/01	2011/01	\$20,000
CAD Server Replacement	3	Machinery & Equipment	Computer Hardware	Servers	2011/04	2011/04	\$15,000
CAD Desktop Replacement	5	Machinery & Equipment	Computer Hardware Communications	Desktop Workstation	2011/04	2011/04	\$11,300
Cisco Data Switch Replacement	1	Machinery & Equipment	Computer Hardware Communications	Switch	2011/01	2011/01	\$1,000
Network Web Filtering Security	1	Machinery & Equipment	Computer Software	Enterprise	2011/01	2011/01	\$8,500
Printers / Records, Victim Services, ARU, Forensics, Evidence, Switchbd	6	Machinery & Equipment	Computer Hardware	Printers	2011/01	2011/01	\$4,500
Replace Managed Network Switch	2	Machinery & Equipment	Computer Hardware	Switch	2011/01	2011/01	\$12,400
Desktop Workstations / IT Support, Sexual Assault, Firearms, CIB S/Sgt., Report Room, Ident	10	Machinery & Equipment	Computer Hardware	IT & Sexual Assault (Laptop) / Desktops	2011/01	2011/01	\$17,500
KVM Switch for Server integration	1	Machinery & Equipment	Computer Hardware	Network Appliance	2011/01	2011/01	\$1,800
Upgrade version of CAD mapping software for dispatch	1	Machinery & Equipment	Computer Software	Enterprise	2011/01	2011/01	\$1,500
IP290 connectivity devise, switch & rack mounting unit	1	Machinery & Equipment	Computer Hardware	Network Switch & Appliance	2011/01	2011/01	\$4,500
Support equipment / West Firehall	1	Machinery & Equipment	Computer Hardware	UPS	2011/01	2011/01	\$1,000
Electronic Notification System	1	Machinery & Equipment	Computer Hardware	Server	2011/01	2011/01	\$5,000
Bike Registration Program Upgrade	1	Machinery & Equipment	Computer Software	Enterprise	2011/01	2011/01	\$3,500
E Learning	1	Machinery & Equipment	Computer Software	Enterprise	2011/01	2011/01	\$10,000
E Learning	1	Machinery & Equipment	Computer Hardware	Desktop Workstation	2011/01	2011/01	\$2,500
OSL Software Program / HR & Purchasing	1	Machinery & Equipment	Computer Software	Enterprise	2011/01	2011/01	\$70,000
Blackberry Exchange Server for Wireless solution	1	Machinery & Equipment	Computer Hardware	Server	2011/01	2011/01	\$3,000
						Total	\$372,200

¹ Addition of a new Supervisor's SUV is to be funded by Development Charges Reserve Fund

City of Peterborough

Tangible Capital Assets

Ten Year Capital Budget Estimates

2011-2020 & Subsequent Years

(\$000's)

(1)	Project Total	Approved Pre-2011	REQUESTED										2021 to 2035		
			2011	2012	2013	2014	2015	2016	2017	2018	2019	2020			
DEPARTMENT		Protective Services													
DIVISION/ACTIVITY		Police													
PROJECT DESCRIPTION		Various Police Capital Projects													
PROJECT #		8.01													
EXPENDITURES															
CONTRACTUAL SERVICES	4,772.2	350.0	372.2	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0
	4,772.2	350.0	372.2	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0	450.0
DIRECT REVENUE															
SUBSIDIES															
OTHER - Township of Smith-Ennismore-Lakefr	183.9	13.9	14.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3
	183.9	13.9	14.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3	17.3
NET REQUIREMENTS	4,588.3	336.1	357.9	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7
To be financed from															
DEBENTURES															
OWNERS' SHARE															
CITY'S - TAX SUPPORTED															
CITY'S - SEWER SURCHARGE															
CITY'S - INDUSTRIAL LAND															
DEVELOPMENT CHARGE RESERVE FUND -	37.0		37.0												
OTHER REVENUE															
CAPITAL LEVY	4,551.3	336.1	320.9	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7	432.7

**2011-2020 CAPITAL BUDGET JUSTIFICATION
TANGIBLE CAPITAL ASSETS**

CAP FORM 1 (TCA)

Department: Police Services

Budget Reference #: 8.02

Division:

Project Name & Description

Radio Replacement

Replacement of the police radio system in accordance with the 2010-2012 Police Business Plan.

Commitments Made

The Police Services Board approved a report on May 31, 2010, which committed \$100,000 to the replacement of the radio system.

Effects on Future Operating Budgets

Future operating budgets will include increased expenditures due to the following:

- Tower Rental
- System Maintenance Contract (post warranty)
- Radio Transmission Lines (fiber to new tower)
- Radio Licence to Industry Canada

However, economies of scale across the Corporation may be possible with interoperability and shared infrastructure.

Project Detail, Justification & Reference Map

The current Police Radio System is 15 years old. It does not provide coverage when officers are in buildings in various sections of the City. As well, there are coverage issues in the southwest portion of the City. The replacement parts guarantee has expired and it is increasingly difficult to procure parts when repairs are needed. We recently purchased some critical components from decommissioned police radio systems to ensure we have parts on hand to effect repairs as required.

In the 2007-2009 Business Plan, the Police Services Board contracted and paid for an Independent Engineering Analysis Review of the current Police Radio System. The review also "reached out" to other Municipal, County and Provincial stakeholders. As a result of this review, the 2010-2012 Business Plan includes the implementation of the recommendations as Technology Goal number ONE.

The solution recommended "a technology migration and upgrade from the existing 1990's technology to the required next generation, interoperable P25 police infrastructure, suitable for the next generation of operations".

The solution would meet Industry Canada Policy Principles for Public Safety Radio Interoperability. Further, the solution will also allow future opportunities for other City departments, the County (EMS) and the Province (OPP, MNR) to share the same infrastructure creating cost efficiencies and perhaps revenue opportunities.

A Project Manager/Engineer has been secured to complete and coordinate the RFP, Evaluation of RFP's and designs, assist with contract drafts and manage the project from installation, commissioning and final acceptance.

Project Plan

RFP Developed in 2010 4 to 6 months
 RFP Released upon budget approval Early 2011
 RFP Returned and Evaluation 4 to 6 months
 RFP Awarded August 2011
 Installation, Commissioning & Final Acceptance 12-18 Months

Asset Description	Qty	Sub-Class 1	Sub-Class 2	Sub-Class 3	Acquis/ Compl date (yyyy/mm)	In-service date (yyyy/mm)	Cost
Radio System Replacement	1	Machine Equipment &	Communication Equipment	Radios	2011/09	2012/12	3.4 Million

City of Peterborough

Tangible Capital Assets

Ten Year Capital Budget Estimates

2011-2020 & Subsequent Years

(\$000's)

	Project Total	Approved Pre-2011	REQUESTED										2021 to 2035	
			2011	2012	2013	2014	2015	2016	2017	2018	2019	2020		
(1)														
DEPARTMENT		Protective Services												
DIVISION/ACTIVITY		Police												
PROJECT DESCRIPTION		Radio Replacement												
PROJECT #		8.02												
EXPENDITURES														
CONTRACTUAL SERVICES	3,500.0	100.0	3,400.0											
	<u>3,500.0</u>	<u>100.0</u>	<u>3,400.0</u>											
DIRECT REVENUE														
SUBSIDIES														
OTHER - Township of Smith-Ennismore-Lakefi	130.9		130.9											
	<u>130.9</u>		<u>130.9</u>											
NET REQUIREMENTS	<u>3,369.1</u>	<u>100.0</u>	<u>3,269.1</u>											
To be financed from														
DEBENTURES														
OWNERS' SHARE														
CITY'S - TAX SUPPORTED - Special	3,269.1		3,269.1											
CITY'S - SEWER SURCHARGE														
CITY'S - INDUSTRIAL LAND														
	<u>3,269.1</u>		<u>3,269.1</u>											
DEVELOPMENT CHARGE RESERVE FUND -														
OTHER REVENUE - Special Projects Reserve	100.0	100.0												
CAPITAL LEVY														

**Appendix B
GPAEDC
2011 Budget**

2011 DRAFT BUDGET

BUDGET SUMMARY

REVENUE	2011 Budget
GPA EDC Revenue	2,645,857
TOTAL REVENUE	2,645,857
EXPENSES	
GPA EDC Remuneration	1,305,014
GPA EDC Programming	834,753
GPA EDC ADMIN	390,090
Cost of Sales	116,000
TOTAL EXPENSE	2,645,857
DIFFERENCE +/-	0

2011 DRAFT BUDGET

GPA EDC REVENUE

MUNICIPAL	2011 BUDGET
City (2010 779,964 + 8%)	842,361
County (2010 599,983 + 8%)	647,982
City (Trail Guide contribution)	2,000
County (Trail Guide Contribution)	2,000
County (Trip-Click Contribution)	1,250
County BAC KIOSK Contribution	10,000
FEDERAL	
TRI ASSOC	12,500
Tourism student money	15,115
CFDC Royal Winter Fair	8,000
CFDC Tourism publication	8,000
PROVINCIAL	
CORE BAC Funding	80,000
Summer Company	16,500
Bridges	8,000
EODF - Tourism	168,000
DMF Transitional Funding	221,750
ADVERTISING/PROMOTION	
Travel Guide	80,000
Trail Guide	18,000
Fishing guide	18,000
Website Sales	10,000
VIC Retail	19,000
MEMBERSHIP/DONATION	
BAC	27,500
Kick it Up Program Donations	1,000
MISC/OTHER	
BAC Seminars	3,000
FCM	132,999
Trillium	61,800
Rural Secretariat sustain	11,600
Tourism Seminars	4,000

2011 DRAFT BUDGET

GPA EDC REVENUE

RTO - PRE INC. transition (ONLY) for admin (Jan - Mar)	5,000
RTO - POST INC. GPA EDC facilitation	50,000
AIRPORT	60,000
Partnership Program	47,500
Event registrations	15000
Misc unspecified (unsourced)	14,000
Cluster	24,000
TOTAL REVENUE	2,645,857

2011 DRAFT BUDGET	
GPA EDC SUMMARY	
	AMOUNT
Remuneration	1,305,014
Programming by Pillar	
Manufacturing and Small Business	108,800
Rural and Agriculture	340,103
Tourism	385,850
TOTAL PROGRAMMING	834,753

2011 DRAFT BUDGET

GPA EDC ADMINISTRATION EXPENSES

Category	Account #	2011 BUDGET
GPA EDC ADMIN		313,450
Visitor Information Centre ADMIN		76,640
TOTAL EXPENSES		390,090

2011 DRAFT BUDGET

COST OF SALES

Category	Account #	2011 BUDGET
TRAVEL Guide Distribution	801 973 6520	13,000
TRAVEL Guide Printing (print,design,edit,photos)	801 973 7120	51,000
Other guides Contract Services		5,000
Other Guide Printing/ design etc.		32,000
SALES Souvenir purchases	801 992 7221	15,000
SALES Other Purchases	801 992 7222	0
	TOTAL	116,000

Appendix C
EMS
2011 Budget

**COUNTY OF PETERBOROUGH
EMERGENCY MEDICAL SERVICES
PRELIMINARY 2011 BUDGET**

<u>REVENUES:</u>	<u>BUDGET</u> 2010	<u>BUDGET</u> 2011	<u>BUDGET</u> \$ CHANGE	<u>BUDGET</u> % CHANGE	<u>LINE ITEM COMMENT</u>
COUNTY TAX REQUIREMENT - EMS	\$ (2,779,191)	\$ (2,873,385)	\$ (94,194)	3.39%	Population split based on 2006 census (56.28% City/43.72% County)
CONTRIB. FROM RES - CAPITAL - SHARED	\$ (507,000)	\$ (260,000)	\$ 247,000	-48.72%	Replacement of two ambulances @ \$130,000 ea
CONTRIB. FROM RES. - LSR (county)	\$ (25,000)	\$ (13,000)	\$ 12,000	-48.00%	Roof repairs and concrete floor resealing Armour Road facility
CITY OF PETERBOROUGH - AMBULANCE	\$ (3,577,666)	\$ (3,698,923)	\$ (121,257)	3.39%	Population split based on 2006 census (56.28% City/43.72% County)
PROVINCE AMBULANCE	\$ (5,681,341)	\$ (5,681,342)	\$ (1)	0.00%	Based on 2010 subsidy allocation
OFF LOAD NURSE FUNDING	\$ (262,809)	\$ (262,809)	\$ -	0.00%	Budgeted at 100% of estimated cost
EMS - RECOVERIES/REFUNDS	\$ (33,000)	\$ (29,000)	\$ 4,000	-12.12%	Sale of ambulances plus services provided on a charge out basis.
TOTAL REVENUES	\$ (12,866,007)	\$ (12,818,459)	\$ 47,548	-0.37%	
EXPENDITURES:					
ADMINISTRATION	\$ 1,936,210	\$ 2,060,859	\$ 124,649	6.44%	Chief and Deputy Chief, 6 x Supervisors + P/T Supervisors to cover 90% F/T Supervisor's Vac/Stat/Sick hours (remaining 10% backfill provided by F/T Supervisors) + 2 F/T admin assistants, plus general administration non wage costs. Budget accommodates known and expected, wage increase, 1% increase in the Ontario Municipal Employee Retirement System (OMERS) contribution rate, 3.7% increase in benefits premium rates (per negotiated policy renewal), legal costs, software licensing renewals, and IT non capital equipment costs. Increases are offset by expected reductions in; offload nurse program costs, supervisor severance allowance, capital costs, and capital reserve contributions.
PARAMEDIC COSTS	\$ 7,986,952	\$ 8,150,500	\$ 163,548	2.05%	41 F/T Primary Care Paramedics (PCP), 15 Advanced Care Paramedics (ACP), estimated P/T hours (Split of 86% PCP - 14% ACP). Includes a 1% increase in the Ontario Municipal Employee Retirement System (OMERS) contribution rate, 3.7% increase in benefits premium rates (per negotiated policy renewal rate). Increases are offset by reductions in severance allowance contributions, and revision of percentage allocation between PCP and ACP P/T hours.
VEHICLES/INSURANCE	\$ 1,427,425	\$ 1,110,700	\$ (316,725)	-22.19%	Replacement of two ambulances @ \$130,000 ea + anticipated increases in fuel and maintenance costs.
PATIENT CARE EQUIPMENT & SUPPLIES	\$ 614,000	\$ 560,100	\$ (53,900)	-8.78%	No patient care capital acquisitions scheduled for 2011
CROSS BORDER BILLINGS	\$ 100,000	\$ 100,000	\$ -	0.00%	
FACILITY EXPENDITURES	\$ 801,420	\$ 836,300	\$ 34,880	4.35%	Costs estimated based on 2009 & 2010 actuals - These costs are currently the subject of a review in an attempt to reduce future outgoings.
TOTAL EXPENDITURES	\$ 12,866,007	\$ 12,818,459	\$ (47,548)	-0.37%	

**Appendix D
ORCA
2011 Budget**

**Otonabee Region Conservation Authority
Proposed General Levy Apportionment - 2011**

Municipality	CVA Based Apportionment % 2010	Approved Operations Levy Apportionment 2010	Approved Capital Levy Apportionment 2010	Total - 2010	2010 Special Levies (Capital)	CVA Based Apportionment % 2011	Proposed Operations Levy Apportionment 2011	Proposed Capital Levy Apportionment 2011	Total - 2011	2011 Total Proposed Levy Increase	2011 Proposed Special Levies (Capital)	% increase by Municipality
Asphodel-Norwood	2.4756	\$ 22,149	\$ 2,339	\$ 24,489		2.4295	\$ 22,160	\$ 2,296	\$ 24,456	\$ (33)		-0.13%
Cavan-Monaghan	6.5563	\$ 58,660	\$ 6,196	\$ 64,856	\$ 12,500	6.4789	\$ 59,094	\$ 6,123	\$ 65,217	\$ 361	\$ 25,000	0.56%
City of Kawartha Lakes	0.6847	\$ 6,126	\$ 647	\$ 6,773		0.6772	\$ 6,177	\$ 640	\$ 6,817	\$ 44		0.65%
City of Peterborough	59.7369	\$ 534,472	\$ 56,451	\$ 590,923	\$ 21,500	60.2365	\$ 549,420	\$ 56,923	\$ 606,343	\$ 15,420		2.61%
Douro-Dummer	7.6074	\$ 68,064	\$ 7,189	\$ 75,253		7.4769	\$ 68,197	\$ 7,066	\$ 75,263	\$ 10		0.01%
Otonabee-South Monaghan	5.0481	\$ 45,166	\$ 4,770	\$ 49,936		5.0039	\$ 45,641	\$ 4,729	\$ 50,370	\$ 433		0.87%
Smith - Ennismore - Lakefield	17.8014	\$ 159,271	\$ 16,822	\$ 176,093		17.6079	\$ 160,603	\$ 16,639	\$ 177,242	\$ 1,149		0.65%
Trent Hills	0.0897	\$ 803	\$ 85	\$ 887		0.0892	\$ 814	\$ 84	\$ 898	\$ 11		1.24%
TOTAL	100.00	\$ 894,711	\$ 94,500	\$ 989,211	\$ 34,000	100.00	\$ 912,105	\$ 94,500	\$ 1,006,605	\$ 17,395	\$ 25,000	
		\$ 894,711					\$ 912,105					
			\$ 94,500					\$ 94,500				
				\$ 989,211					\$ 1,006,605	\$ 17,394		
										1.8%		

	2010 Budgeted Expenses	2011 Budgeted Expenses	Authority Generated Revenue				Notes
			Provincial Grant	OCF	Other Income	Total	
Planning & Regs							
Payroll & Training Costs	365,138	380,701					1 grid step increases/cola/add'l GIS services
Maintenance, Supplies & Services	6,900	7,040					
Mileage and Staff Expenses	8,500	8,500					
Professional Services	15,000	15,000					
Allocation to reserves	1,500	1,500					
Overhead	140,094	140,194					
Total	537,132	552,935	59,705		170,000	229,705	
2010 Revenue			59,705		170,000	229,705	
Environmental Services							
Payroll & Training Costs	212,931	185,126					2 increase in wages allocated to projects
Maintenance, Supplies & Services	10,500	11,500					
Mileage and Staff Expenses	12,120	5,500					3 SPP vehicle in vehicle pool/no lease payments
Other Expenses	600	1,000					
Projects	62,635	80,000					see note 2
Overhead	105,426	96,169					
Total	404,212	379,295	143,232	3,000	92,000	238,232	
2010 Revenue			171,000	11,000	50,680	232,680	
Engineering Services							
Payroll & Training Costs	153,696	154,954					
Maintenance, Supplies & Services	34,695	45,050					4 Eng now in charge of computer systems
Mileage and Staff Expenses	5,100	5,100					
Other programs	28,800	24,445					
Taxes & Utilities	10,100	8,000					
Overhead	81,999	80,687					
Total	314,390	318,236	129,955			129,955	5 reduction in Low Water Respose grant
2010 Revenue			134,455			134,455	
Land Management							
Payroll & Training Costs	184,880	200,880					6 grid step/COLA increases/ add'l seasonal staff
Maintenance, Supplies & Services	30,900	33,500					
Mileage and Staff Expenses	10,900	11,200					
Other Expenses	9,775	14,683					7 add'l merchandise req'd for WCA
Professional Services	1,000	1,000					
Other projects & programs	47,000	52,000					8 includes add'l work for Young's Point CA
Taxes & Utilities	24,820	24,455					
Allocation to reserves	3,000	-					
Overhead	110,186	114,712					
Total	422,461	452,430		38,000	159,900	197,900	
2010 Revenue				30,000	156,644	186,644	

	2010 Budgeted Expenses	2011 Budgeted Expenses	Authority Generated Revenue				Notes
			Provincial Grant	OCF	Other Income	Total	
Corporate Services							
Payroll & Training Costs	295,854	301,462					9 grid step/COLA increases
Maintenance, Supplies & Services	50,500	46,000					10 computer systems charged to Engineering
Mileage and Staff Expenses	8,100	8,000					
Other Expenses	66,950	68,450					
Professional Services	7,000	7,000					
Taxes & Utilities	15,300	13,350					
Vehicle Pool	25,000	25,000					
Allocation to reserves	5,000	5,000					
Overhead	(437,704)	(431,762)					
Total	36,000	42,500			37,500	37,500	
2010 Revenue					36,000	36,000	
Total Expenses	\$1,714,195	\$ 1,745,396					
Less:							
2011 Authority Generated Revenue		833,292	332,892	41,000	459,400	833,292	
2010 Authority Generated Revenue	819,484		365,160	41,000	413,324	819,484	
Levy Requirement	\$ 894,711	\$ 912,105	2% increase				

**Otonabee Region Conservation Authority
2010 Proposed Capital Budget**

	2010 Budgeted Expenses	2011 Budgeted Expenses	Revenue					Notes
			Provincial Grant	Special Levy	Capital Levy from prior years	Other Income	Total	
Engineering Services								
Hamilton Park Ice Management	86,000							-
Hope & Lang Dam Safety Review		10,000	5,000		5,000			10,000
Lang Dam Deck	40,000	40,000	20,000		20,000			40,000
Millbrook Dam EA Process	100,000	100,000	50,000	25,000	25,000			100,000
Monitoring Network Gauges	8,000	15,000						-
Selwyn Shore Wall Rehabilitation	24,000	40,000						-
Squirrel Creek Erosion Control		19,000						-
Warsaw Dam Public & Operator Safety	18,000	28,000	14,000		14,000			28,000
Total Engineering	276,000	252,000	89,000	25,000	64,000			178,000
2010 Revenue			53,500	34,000	114,500			202,000
Land Management								
Conservation Area Capital Projects	62,597	15,000				15,000		-
Harold Town Property Improvements	-	3,000						-
Hope Mill Building Maintenance	6,000	5,600			5,600			5,600
Jackson Creek Kiwanis Trail		5,500						-
WCA Comfort Station Loan Repayment	12,000	12,000						-
WCA Comfort Station Construction	50,000							-
Well Decommissioning	2,500							-
Total Land Management	133,097	41,100	-	-	5,600	15,000		20,600
2010 Revenue						112,597		112,597
Total Expenses	\$ 409,097	\$ 293,100						
Less:								
2011 Revenue		198,600	89,000	25,000	69,600	15,000		198,600
2010 Revenue	314,597		53,500	34,000	114,500	112,597		314,597
Levy requirement	\$ 94,500	\$ 94,500	0% increase					

**Appendix E
CCHU
2011 Budget**



Staff Report

2011 Public Health Budgets

Date:	November 10, 2010
To:	Board of Health
From:	Dr. Rosana Pellizzari, Medical Officer of Health
<hr/> <div style="display: flex; justify-content: space-between;"> Rosana Pellizzari, M.D. Bob Dubay, Accounting Supervisor </div>	

Purpose

To present a draft 2011 Public Health budgets with supporting documentation to the Board of Health for approval.

Recommendation

That the Board of Health approve the 2011 cost shared budgets for public health programs and services in the total amount of \$6,883,221.

And that the Board of Health approve the 2011 cost shared budget for vector-borne disease program in the total amount of \$76,101.

And that the Board of Health approve the 2011 program budgets funded 100% by the Ministry of Health and Long-Term care as Follows:

Infectious Disease Control	\$215,760
Infection Prevention and Control Nurses	\$82,400
Small Drinking Water Systems	\$104,300

Background

The Health Protection and Promotion Act section 72(1) states that the budget for public health programs and services is the responsibility of the obligated municipalities. In 2004, the provincial government announced, “the Ministry will review Board of Health-approved budgets in relation to guidelines and approve its share according to the following” funding ratio “75% province, 25% municipalities”.

The 2011 budget is prepared on the basis of 75% funding grant from the Ministry of Health and Long Term Care (MOHLTC) and the Ministry of Health Promotion (MHP), and 25% from the County of Peterborough, City of Peterborough, Curve Lake First Nation and Hiawatha First Nation. The County of Peterborough, City of Peterborough fund the Health Unit based on census population data. Curve Lake First Nation and Hiawatha First Nation contribute based on funding agreements with the Board of Health.

The MOHLTC has not yet provided the Health Unit with budget guidelines for 2011.

It is not anticipated that the province will increase the budget lines for the 100% funded programs, Infectious Disease Control, Infection and Control Nurses or the Small Drinking Water Systems in 2011. However, given existing funding levels, a lack of an increase should not be problematic in 2011.

West Nile Virus budget is the same as in 2010 and the City and County have included their share of these costs in their respective municipal budgets.

This budget includes all budgets funded by the MOHLTC as well as City, County and First Nations, but does not include other programs and services of the Health Unit funded 100% by other Ministries of the Province. These will be provided to the Board as budget information becomes available.

Comments

The budget in the amount of \$6,883,221 represents an increase of \$195,846 over the final approved 2010 budget of \$6,687,375. This is an overall 2.93% budget cost increase.

The overall cost increase in the 2011 budget to the County of Peterborough would be 2.97%, due to an increase in County population as shown in 2006 census data.

The overall cost increase in the 2011 budget to the City of Peterborough would be 1.87%, as a result of both the 2006 census population numbers and a readjustment following the approved provincial 2010 budget.

The Increase to Curve Lake and Hiawatha First nation partners is based on separate funding agreements with each First Nation.

The 2011 budget represents a slight decrease in overall staffing, a total reduction of 0.28 of a Full Time Equivalent position. The 2011 budget also does not include for any non-union or union salary or wage increases except as required by existing contracts.

Conclusion

That the Board approve the 2011 budgets as per the above recommendation.

Strategic Direction

The 2011 budget is needed for the Board of Health to continue to meet its mandate. The 2011 budget is the result of the Health Unit working through the new Ontario Public Health Standards. The impact on budgets of the new standards is supposed to be neutral, however the Health Unit's ability to maintain a reasonable increase was due in large part to the provincial salary constraints.

Attachments

Draft Budget Summary

Contact:

Bob Dubay, Accounting Supervisor
(705) 743-1000, x286
bdubay@pcchu.ca

Peterborough County-City Health Unit

EXPENDITURES/REVENUES	Total Budget			
	Request			
	2011	2010	Change	%
	\$	\$	\$	
1 Employee Salaries and Wages	4,829,593	4,766,595	62,998	1.3%
2 Employee Benefits	1,190,132	1,125,931	64,201	5.7%
3 Staff Training	34,285	22,961	11,324	49.3%
4 Board/Volunteer Training & Recognition	37,668	37,668	0	0.0%
5 Travel	86,272	103,348	(17,076)	-16.5%
6 Building Occupancy	227,668	227,668	0	0.0%
7 Office Expenses, Printing, Postage	32,820	25,600	7,220	28.2%
8 Materials, Supplies	379,967	370,675	9,292	2.5%
9 Office Equipment	7,315	7,315	0	0.0%
10 Professional and Purchased Services	236,612	162,142	74,470	45.9%
11 Communication Costs	166,557	170,472	(3,915)	-2.3%
12 Recoveries & Offset Revenues	(559,573)	(516,927)	(42,646)	8.2%
13 Information Technology & Equipment	60,299	30,323	29,976	98.9%
	<u>6,729,615</u>	<u>6,533,771</u>	<u>195,844</u>	<u>3.0%</u>
Children In Need of Dental Treatment	153,604	153,605	0	0.0%
TOTAL RELATED & SHAREABLE MANDATORY COSTS	<u>6,883,219</u>	<u>6,687,375</u>		<u>2.93%</u>
Provincial Grant Share 75%	5,162,414	5,015,531	146,883	2.93%
County of Peterborough	734,110	712,916	21,194	2.97%
City of Peterborough	975,737	957,851	17,886	1.87%
Curve Lake First Nation	8,170	7,938	232	2.93%
Hiawatha First Nation	2,787	2,708	79	2.93%
Increase to Contingency Fund	0	(9,569)	9,569	
FUNDING PARTNER CONTRIBUTIONS	<u>6,883,219</u>	<u>6,687,375</u>	<u>195,844</u>	<u>2.93%</u>
Vector-Borne Diseases (VBD)				
County & City Share as per municipal budgets	19,025	19,025		
Provincial Share 75%	57,076	57,076		
	<u>76,101</u>	<u>76,101</u>		
100% FUNDED PROGRAMS				
Infectious Diseases Control	215,760	215,760		
Infection Prevention and Control Nurses	82,400	82,400		
Small Drinking Water Systems (SDWS)	104,300	104,300		
PROVINCIAL FUNDING @100%	<u>402,460</u>	<u>402,460</u>		
TOTAL PROVINCIAL GRANT	<u>\$5,621,950</u>	<u>\$5,475,067</u>		<u>2.68%</u>