



# POLICY

## ACCOUNTABILITY AND TRANSPARENCY

<b>Policy Type:</b>	Governance	<b>Effective Date:</b>	2008-01-21
<b>Department:</b>	Corporate Services	<b>Approval Level:</b>	Council
<b>Division:</b>	Clerk's Office	<b>Policy #:</b>	0003
<b>Section/Facility:</b>	N/A	<b>Revision #:</b>	N/A

### 1.0 PURPOSE

- 1.1 This policy is made pursuant to sections 270 (1) (5) of the Municipal Act Act, 2001, which stipulates that a municipality is required to adopt policy regarding the manner in which it will try to ensure that it is accountable to the public for its actions and attempt to ensure that its actions are transparent to the public.

### 2.0 APPLICATION

- 2.1 This policy applies to the Corporation of the City of Peterborough, its agencies, boards and commissions.

### 3.0 DEFINITIONS/ACRONYMS (As Required)

**Accountability** - The City is responsible to its stakeholders for decisions made and policies implemented, as well as its actions or lack of action.

**Act** - Municipal Act, 2001, and/or its regulations.

**City** - The Corporation of the City of Peterborough, its agencies, boards and commissions.

**Transparency** - The City conducts its business in an open manner, encouraging stakeholder participation in decision-making processes.



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### 4.0 POLICY STATEMENT(S)

- 4.1 The City of Peterborough, its Council, agencies, boards and committees shall endeavour to operate in an open, fair and accountable manner.
- 4.2 Financial matters shall be managed efficiently and effectively, in a manner which is open and accountable to the public.
- 4.3 All meetings of Council and its local boards shall be open to the public, except as prescribed in the Act.
- 4.4 Notice shall be provided and information disclosed, in a timely manner, by various means including print media and the City's website, to enable and encourage meaningful and effective participation by the public, in the municipal decision-making process.



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### 5.0 APPENDIX, RELATED POLICIES, PROCEDURES & LINKS

#### 5.1 Pertinent Resources

Municipal Act, 2001

[http://www.e-laws.gov.on.ca/html/statutes/english/elaws\\_statutes\\_01m25\\_e.htm](http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_01m25_e.htm)

Procedure By-Law 97-108

<http://www.peterborough.ca/Assets/By-Laws/Miscellaneous/Procedure+-+By-law+97-108.pdf>

Sale and Other Disposition of Land By-Law 95-62

<http://www.peterborough.ca/Assets/By-Laws/Miscellaneous/95-62+-+Sale+of+Surplus+Land+Policy.pdf>

Procurement By-Law 06-175

<http://www.peterborough.ca/Assets/By-Laws/2006/06-175+-+FAFS06-028+Purchasing+By-Law+WEB+VERSION.pdf>

Report # CSCLK08-002 Policies Respecting Delegation of Powers, Notice to the Public and Accountability and Transparency

[http://www.peterborough.ca/City\\_Hall/City\\_Council/2008-01-14\\_Committee\\_of\\_the\\_Whole.htm?ViewMode=View&DateTime=633359268000000000&PageMode=View](http://www.peterborough.ca/City_Hall/City_Council/2008-01-14_Committee_of_the_Whole.htm?ViewMode=View&DateTime=633359268000000000&PageMode=View)

#### 5.2 Related Policies

Hiring of Relatives Policy/Human Resources Policies

#### 5.3 Related Procedures

N/A

#### 5.4 Related Forms

N/A

#### 5.5 Miscellaneous

N/A

### 6.0 AMENDMENTS/ REVIEWS

Next Review Date

2009-01-21

Date (yyyy-mm-dd)	Section(s) Amended	Comments
2008-01-21	N/A	Policy approved by Council.