



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager, Court Services**

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Annual Municipal Finance Officers Assoc. Educational Conference, Sept 19-21, 2012. Niagara Falls Ontario

Other Comments:
Expense claim covers attendance for both Manager of Court Services and Collection Clerk. Rental of 2 cars & 1 hotel room & meals

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 18/12	Sep 19/12	Sep 20/12	Sep 21/12				
Transportation:								
Personal Auto 59.5 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$283.42	\$0.00	\$0.00	\$ 283.42	
- Parking	\$11.60	\$11.60	11.60	\$0.00	\$0.00	\$0.00	\$ 34.80	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other Gas	\$0.00	\$0.00	\$0.00	\$52.26	\$0.00	\$0.00	\$ 52.26	
Registration:	\$165.00	\$520.00	\$260.00	\$0.00	\$0.00	\$0.00	\$ 945.00	
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$0.00	\$0.00	\$41.71	\$0.00	\$0.00	\$0.00	\$ 41.71	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 176.60	\$ 531.60	\$ 313.31	\$ 335.68	\$ 0.00	\$ 0.00	\$1,357.19	
Less Interim Claim							\$945.00	
Less Purchasing Card							\$412.19	
BALANCE PAYABLE (to Claimant)							\$ 0.00	
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								
I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.								
Date: <u>Oct 4/12</u>								
I have examined the above expense claim and							ent.	
Date: <u>Oct 9, 2012</u>								



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE:

MANAGER, COURT SERVICES

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):
Annual Municipal Finance Officers Assoc. educational conference Sept 19-21st 2012 Niagara Falls

Other Comments:
Expense Claim covers both manager and collections clerk, Rental of 2 cars and 1 hotel room

EXPENSES						Foreign Exchange \$	CDN TOTALS
DATES (mmm dd/yy)	Nov 21/12						
Transportation:							
Personal Auto 59.5 cents/km	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Other 407 Toll Charge - coll clerk	\$23.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 23.96
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Accommodation:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Meals: - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
- Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00
TOTALS	\$ 23.96	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 23.96

Less Interim Claim **\$0.00**

Less Purchasing Card **\$23.96**

BALANCE PAYABLE (to Claimant) \$ 0.00

Recoverable: yes no If yes, recoverable from _____

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: Dec 11/12 S

I have examined the above expense claim and th _____ ent.

Date: Dec 13, 2012 S