



City of  
**Peterborough**

# PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

**JOB TITLE:**

Co-ordinator, Waste Operations

This is an interim claim:

first:

second:

This is a final claim:

**PURPOSE, LOCATION, AND DATE(S):**

WWC-01 Exam Pre WWC Level 1 & 2

Barrie, On

May 16-19

**Other Comments:**

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	May 16/11	May 17/11	May 18/11					
<b>Transportation:</b>								
Personal Auto 58.2 cents/km	0.00km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>Registration:</b>	\$1,186.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,186.50	
<b>Accommodation:</b>	\$100.68	\$100.68	\$100.68	\$0.00	\$0.00	\$0.00	\$ 302.04	
<b>Meals:</b> - Breakfast	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Lunch	\$8.45	\$11.84	\$0.00	\$0.00	\$0.00	\$0.00	\$ 20.29	
- Dinner	\$27.59	\$26.44	\$0.00	\$0.00	\$0.00	\$0.00	\$ 54.03	
<b>Other – Specify:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
<b>TOTALS</b>	\$1,323.22	\$ 138.96	\$ 100.68	\$ 0.00	\$ 0.00	\$ 0.00	\$1,562.86	
Less Interim Claim								\$ 0.00
Less Purchasing Card								\$1,562.86
<b>BALANCE PAYABLE (to Claimant)</b>								\$ 0.00
Recoverable: yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: June 13/11 Signature: \_\_\_\_\_

I have examined the above expense claim and the attached