



City of Peterborough

PROFESSIONAL DEVELOPMENT, TRAVEL, AND HOSPITALITY EXPENSE CLAIM FORM

JOB TITLE: **Manager Transportation**

This is an interim claim: first: second: This is a final claim:

PURPOSE, LOCATION, AND DATE(S):

Attend Ontario Public Transit Association Fall Meeting Kingston Ontario September 28, 29, 2011

Other Comments:

Includes Transit Operations Manager

EXPENSES						Foreign Exchange \$	CDN TOTALS	
DATES (mmm dd/yy)	Sep 28/11	Sep 29/11						
Transportation:								
Personal Auto 58.4 cents/km	0.00km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00	0.00 km \$ 0.00		\$ 0.00	
Rental Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Parking	\$14.00	\$3.75	\$0.00	\$0.00	\$0.00	\$0.00	\$ 17.75	
- Bus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Air	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Registration:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
Accommodation:	\$305.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 305.10	
Meals: - Breakfast	\$0.00	\$33.01	\$0.00	\$0.00	\$0.00	\$0.00	\$ 33.01	
- Lunch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
- Dinner	\$64.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 64.24	
Other - Specify:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	
TOTALS	\$ 383.34	\$ 36.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 420.10	
Less Interim Claim							\$0.00	
Less Purchasing Card							\$420.10	
BALANCE PAYABLE (to Claimant)							\$ 0.00	
Recoverable: yes <input type="checkbox"/> no <input type="checkbox"/> If yes, recoverable from								

I hereby certify that all the above expenditures were disbursed on behalf of the Corporation of the City of Peterborough for purposes stated above.

Date: 2011/11/10 Signature: _____

I have examined the above expense claim and the attached

Date: Nov. 15/11 Signature: _____